Index of Contents & Attachments

List of Attachments

Attachment 1 = Form 1023 checklist
Attachment 2 = Schedule G
Attachment 3 = Organizing Document, certified copy
Attachment 4 = Bylaws
Attachment 5 = Index of Contents & Attachments
Attachment 6 = Paid Advisement / Part I, Line 8
Attachment 7 = Narrative Description of Activities / Part IV
Attachment 8 = Website Printout of Beachwood Project / Part IV
Attachment 9 = Website Printout of Forum Categories / Part IV
Attachment 10 = Website Printout of Practical Support Offers & Needs / Part IV
Attachment 11 = Marketing Flyer / Part IV
Attachment 12 = Marketing Brochure / Part IV
Attachment 13 = Compensation of Officers, Directors, & Trustees / Part V, Line 1a
Attachment 14 = Compensation of Employees / Part V, Line 1b
Attachment 15 = Compensation of Independent Contractors / Part V, Line 1c
Attachment 16 = Relationship Between Officers, Directors, & Trustees / Part V, Line 2a
Attachment 17 = Qualifications, Hours Worked, & Duties / Part V, Line 3a
Attachment 18 = Avoidance of Conflicts of Interest & Excessive Compensation / Part V, Line 4
Attachment 19 = Conflict of Interest Policy / Part V, Line 5a
Attachment 20 = Provision of Benefits to Individuals & Organizations / Part VI, Line 1
Attachment 21 = Limitations to the Provision of Benefits to Individuals & Organizations / Part VI, Line 2
Attachment 22 = Provision of Benefits Wherein a Family or Business Relationship Exists / Part VI, Line 3
Attachment 23 = Successor to Another Organization / Part VII, Line 1, Schedule G, Line 1a, 1b, & 2e
Attachment 24 = Predecessor Organization: Description of Activities / Part VII, Line 1, Schedule G, Line 3
Attachment 25 = Predecessor Organization: Working Relationships / Part VII, Line 1, Schedule G, Line 5
Attachment 26 = Transfer of Assets from Predecessor Organization List / Part VII, Line 1, Schedule G, Line 6a
Attachment 27 = Transfer of Assets from Predecessor Organization: Receipts & Documentation / Part VII, Line 1, Schedule G, Line 6a
Attachment 28 = Transfer of Assets Agreement / Part VII, Line 1, Schedule G, Line 6c
Attachment 29 = Transfer of Debts & Liabilities / Part VII, Line 1, Schedule G, Line 7
Attachment 30 = Description of Fundraising Programs / Part VIII, Line 4a
Attachment 31 = Individuals & Organizations Raising Funds for Encouragemint, Inc. / Part VIII, Line 4b
Attachment 32 = Fundraising Activities for Other Organizations / Part VIII, Line 4c

Attachment 33 = States and Jurisdictions Where Fundraising Occurs / Part VIII, Line 4d
Attachment 34 = Intellectual Property / Part VIII, Line 10
Attachment 35 = Sample Personal Experience / Part VIII, Line 10
Attachment 36 = Operation in Foreign Countries / Part VIII, Line 12
Attachment 37 = Distributions to Other Organizations / Part VIII, Line 13
Attachment 38 = Direct-Impact Projects Referral Form / Part VIII, Line 13
Attachment 39 = Close Connections / Part VIII, Line 15
Attachment 40 = Hospital or Medical Care / Part VIII, Line 20
Attachment 41 = Itemization of Receipts from Activities Related to Exempt Purposes / Part IX, Section A, Line 9
Attachment 42 = Contributions and Similar Amounts Paid Out / Part IX, Section A, Line 15
Attachment 43 = Expenses Not Otherwise Classified / Part IX, Section A, Line 23
Attachment 44 = Balance Sheet: Other Assets / Part IX, Section B, Line 10

Table of Contents

Attachment 1 ..... Page 2
Form 1023 ..... Page 4
Attachment 2 ..... Page 16
Attachment 3 ..... Page 17
Attachment 4 ..... Page 23
Attachment 5 ..... Page 49
Attachment 6 ..... Page 52
Attachment 7 ..... Page 53
Attachment 8 ..... Page 61
Attachment 9 ..... Page 63
Attachment 10 ..... Page 64
Attachment 11 ..... Page 66
Attachment 12 ..... Page 67
Attachment 13 ..... Page 69
Attachment 14 ..... Page 72
Attachment 15 ..... Page 73
Attachment 16 ..... Page 74
Attachment 17 ..... Page 75
Attachment 18 ..... Page 81

Attachment 19 ..... Page 83
Attachment 20 ..... Page 84
Attachment 21 ..... Page 88
Attachment 22 ..... Page 89
Attachment 23 ..... Page 90
Attachment 24 ..... Page 91
Attachment 25 ..... Page 92
Attachment 26 ..... Page 93
Attachment 27 ..... Page 95
Attachment 28 ..... Page 110
Attachment 29 ..... Page 113
Attachment 30 ..... Page 114
Attachment 31 ..... Page 116
Attachment 32 ..... Page 117
Attachment 33 ..... Page 119
Attachment 34 ..... Page 120
Attachment 35 ..... Page 126
Attachment 36 ..... Page 134
Attachment 37 ..... Page 136
Attachment 38 ..... Page 140
Attachment 39 ..... Page 143
Attachment 40 ..... Page 144
Attachment 41 ..... Page 145
Attachment 42 ..... Page 146
Attachment 43 ..... Page 147
Attachment 44 ..... Page 148

Paid Advisement

Name: Robert Colby (Attorney)
Practice: Colby & Associates, LLC
73 Church Street
New Brunswick, NJ 08901

Amounts Paid: $225/hour x 2 hours = $450

Description of Role: Mr. Colby is an external and paid advisor who is not a director, an officer, employee, trustee, or other agent of the corporation. A form 2848 has not and will not be completed declaring Mr. Colby power of attorney. Aside from his role as a paid legal advisor, he is no other way affiliated with Encouragemint, Inc.

Specifically, Mr. Colby was asked to specific questions pertaining to the preparation of the required state corporate formation documents prepared to establish Encouragemint as a New Jersey based corporation (attachment #3). In the state of New Jersey these formation documents are referred to as a Public Records Filing For New Business Entity. Mr. Colby was also asked to assist in the completion and preparation of this corporation's application for federal and state tax-exemption, including this Form 1023 application and its accompanying attachments.

The above referenced materials have been prepared not by, but rather in consultation with Mr. Colby. He is being paid on a retainer basis at $225 per hour. To date he has put in two hours for a total billable expense of $450.

Narrative Description of Activities

The activities of Encouragemint, Inc. currently and will continue to remain flexible and vary to the extent necessary to be responsive to current and future needs of those we're committed to assist. Such activities as described below, include practical, direct-impact projects that address individual, family, and community-based needs, the provision of emotional support through online forums moderated by trained and qualified mental health professionals, the provision of telephonic counseling sessions by trained and qualified mental health professionals, the production of relevant and related educational material posted on the corporation's website or other media such as printed pamphlets or booklets, the listing of referral sources including but not limited to crisis support hotlines, and agencies and organizations that are specifically tailored and suited to address particular and relevant needs, as well the brokering and coordination of simple practical assistance between individuals.

All such activities will be charitable, educational, and/or aimed at preventing cruelty to children and/or animals, in accordance with the “Attached Business Purpose Statement” which is part of the Public Records Filing For New Business Entity form filed with the state of New Jersey and as required for tax-exempt organizations under section 501(c)(3) of the Internal Revenue Code. This aforementioned form is also known as the organizing document. Please see the “Attached Business Purpose Statement” in attachment #3.

Direct-Impact Projects

A primary activity of Encouragemint, Inc. will be to arrange, coordinate, and execute various projects that will focus on and address individual, family, and community-based needs. Such activities may include, but are not limited to collecting and distributing food and clothing to the poor and to survivors of natural disasters, advocating for the proper treatment and prevention of mistreatment, abuse, and cruelty to children, senior citizens, and individuals with emotional, psychological, or other mental health related ailments, as well as raising awareness and collecting financial and in-kind (non-financial) donations on behalf of and to be distributed to other community-based organizations.

As an example, Encouragemint recently pulled together a number of resources including individuals and small informal networks to gather around and support those impacted by Superstorm Sandy which hit hard the Jersey Shore area in late 2012. We brought together a group of over 30 volunteers to work on the homes of individuals and families. These were individuals who had 5-6 feet of water or sand in their basements and older couples with medical conditions who lacked the physical capabilities to do the work themselves or the financial means to hire someone. We shoveled sand, removed fallen trees, cleaned debris, and repaired a fallen fence among other things.

Later we began collecting clothing and food for another family whose home was significantly damaged, along with toys and books for twin toddlers. This particular family was without power for nearly a month, without heat for 3 months, and forced to prepare all their meals on an outdoor grill because their gas line was shut off by the township. In spite of their troubles and limited living space,

they opened their home to family members, neighbors, and friends with no other place to live.

Please see attachment #8, which is a printout from our website which further describes this family's situation and show a video depicting their home and our efforts. The video can be seen on our website at www.encouragemint.com/projects/sandy/beachwood.html.

This project was spearheaded by our founder Mark Scarola who brought together a network of individuals in the community, established a short-term group of volunteers, and reached out to existing groups of individuals who donated both time and resources. No cash was exchanged as part of this project.

The project began in the days following Superstorm Sandy in November of 2012 and took place in various towns along the Jersey Shore at the homes of individual homeowners living in places such as Loch Arbour, Belmar, and Beachwood, NJ.

Future projects of this sort will likewise take place on site, wherein officers of Encouragemint, Inc. and various volunteers will gather together at the location of the individual, family, community, or organization receiving aid. While we may engage in minimal follow-up activities to assess the impact of our services and to maintain contact with those we've worked with, these projects are for the most part one-time events.

Charitable projects such as these relate directly to our exempt purposes in that they help to relieve the emotional distress and anxiety of those we serve (for instance by providing food to a family struggling for ways to feed themselves), they provide relief to the poor (who for example cannot afford new clothes), and lessen the burden of the government when and where we're able to assist people to (1) help each other and (2) help themselves such as for instance by providing assistance in finding a job by reviewing and editing a resume, donating an old computer to help someone search for jobs, and providing appropriate attire for job interviews to those who may be in abusive relationships, poor, or otherwise unable to purchase business clothing on their own.

Projects such as these also help to improve the welfare and well-being of the public, by providing nutritious meals, preventing cruelty and abuse of children, seniors, and those unable to advocate for themselves due to disability. Additionally the presence of a clean home free for example from mold caused by a flooded basement and the relief of not having to come up with $10,000 or more to hire professionals (as one family received a quote for) adds to the physical, emotional, and mental health, along with the overall well-being of those we serve as well as those with whom they come into contact. If we're able to prevent illness for example, then such illnesses cannot be spread to neighbors, and will not become an additional stressor to the resources of already stressed governmental health care services and programs.

Such projects as these will take up the majority of our time and will likely have the most visible and quantifiable impact. We anticipate these projects to take up approximately 45% of our time.

Funding for such projects will vary based upon the particular situation, but will involve donations of money, time, and in-kind resources coming from volunteers and members of the public at large. We

intend to launch a fundraising campaign online directed towards the members and visitors of our website. This effort will be project specific in that we will post our needs or goals for a particular project and direct funds and other donations received towards the specific project to which it was intended. We also intend to raise money by applying to various applicable grants that pertain to our cause such as agencies focused on mental health, and where appropriate community-based support groups. See also attachments #30, #31, and #32 for further details on our fundraising efforts.

Online Forums

Another primary activity of Encouragemint Inc. is the provision of emotional support to those in distress at the hands of issues including mental illness, emotional angst, stress, anxiety, and depression, financial woes, unemployment or underemployment, the loss of a loved one, relationship conflict or infidelity (cheating), physical disability or limitations, unsafe living environments, the lack of educational opportunities, physical illness, racism, classism, religious intolerance, ageism, and other forms of direct or institutional discrimination, as well as other such occurrences and situational factors.

One means by which we can leverage the skills, time, and talents of people is through our online forums. These forums provide an opportunity and a place for people to share that which they are experiencing or having difficulties with in a safe, supportive, and encouraging environment. Individuals can express themselves openly with a sense of anonymity not possible with face to face discussions. Our forums also provide individuals an opportunity to connect with others, who while not geographically nearby, are nonetheless going through the same or a similar situation either presently or who have in the past. Members of our forums support each other, they provide emotional comfort, reassurance, and encouragement, along with practical advice and suggestions.

Members can sign up on our website free of charge at www.encouragemint.com/forums and participate whenever and wherever is convenient for them. Like other online services this service is available 24 hours a day, 7 days a week, 365 days a year, whether a person logs on at home, at a restaurant, inside a hotel room, at a park, at a library, etc. Please see attachment #9 which is a printout from our website showing the categories that the forums are broken down into. This printout was taken directly from the url listed at the beginning of this paragraph.

Our forums are moderated by trained and qualified professionals with a background in mental health, therapy and counseling, psychiatry, nursing, and/or other similar credentials. These professionals may be officers, volunteers, paid employees, or independent contractors. Their responsibilities include assuring that the material posted online is appropriate and supportive in content, that the conversations flow and are productive, and to provide their professional feedback to those expressing need.

As stated earlier the use of these online forums aims to relieve a variety of different types of distress. Specifically they help to further our exempt purposes by providing charitable relief of emotional stress, guidance and support towards obtaining help for physical and mental health related conditions that could otherwise burden government resources, and encouragement for individuals to overcome emotional challenges and continue moving forward with their lives.

We have already seen for instance, members able to see a situation from a new perspective by participating in our forums, motivated to restore broken relationships, seek a more fulfilling career, discover a new solution to a financial problem, and pursue professional counseling. Actions such as these help to reduce the number of people in poverty, decrease unemployment and underemployment, improve personal health and well-being, address financial challenges, and decrease the burden of the the government who might otherwise foot the bill for unemployment benefits and disability benefits, as well as lose out on the payments of income tax and sales taxes from people unable to work because of emotional distress, a lack of motivation to seek out and find employment, or who are too depressed to go out and spend money at restaurants, on dinner, on entertainment, etc.

We anticipate that continuing to moderate and maintain these forums will take approximately 30% of our time.

Funding for the forums will require fewer resources than the direct-impact projects described above. To the extent possible we intend to pursue forum moderators who are willing to serve as volunteers as opposed to being financially compensated. We further intend to launch a general fundraising campaign directed towards the members and visitors to our forums and the overall website. We also intend to raise money by applying to various applicable grants such as those from agencies focused on mental health and mental health issues. See also attachments #30, #31, and #32 for further details on our fundraising efforts.

Telephonic Counseling

A future activity that we intend to engage in is the offering of telephonic counseling. This provides the public at large the opportunity to speak one-on-one with a trained, qualified, and licensed professional therapist. This is obviously different from the online forums in that we will be able to offer a much more personalized level of care and attention than is possible in a forum or group-like setting.

As already mentioned these telephonic counseling sessions would be conducted strictly by qualified, screened, and licensed mental health professionals. These mental health professionals may be volunteers, officers, paid employees, or independent contractors.

Through the use of technology these sessions can occur wherever a person has access to a telephone line. An individual may call from the privacy of their home, or if they prefer they can use a cell phone and make the call from an alternate location such as in a car, at a park, at a friend's place, from their office at work, or wherever else they may feel comfortable. Similarly, the professionals providing the counseling would through the use of modern technology have the freedom to choose where to handle such calls. For example, they may choose to work from their office or from a home office.

The timing of these sessions will vary in part based upon the availability of counselors. Over time as the corporation grows, we would like to make this service available 24 hours a day, 365 days a year. However to begin with the service will be offered during more traditional business hours and weekday evenings. Individuals interested in having a telephonic counseling session will be able to schedule an

appointment online and choose the day and time that works best for them.

There are a great number of people who are unable to obtain counseling for a variety of reasons who could otherwise greatly benefit from it. It is by directing our focus towards such people that this activity will be a great benefit towards furthering our exempt purposes.

Individuals who live in remote or isolated geographic areas may have a difficult time finding a qualified professional. Those who live in small towns may not want to speak with a local therapist out of concerns for their privacy. Similarly those with certain physical disabilities, those without a working vehicle, those who do not live near public transportation, those with conditions either mental or physically-based that prevent them from being able to leave their home might otherwise go without the benefit of counseling. But if that person has access to a telephone, then they can make an appointment with one of our counselors.

This service thus benefits not only those who are emotionally distressed, those who lack transportation, those with physical limitations or medical conditions, but also the poor who may not be able to afford a vehicle or bus fare, but who can obtain a free cell phone through one of the public programs available that provide such a service. It can also be a benefit to individuals such as teenagers and older adults who may not be able to get to a therapist's office in person.

In addition to being a benefit to these particular subgroups of the larger population, telephonic counseling will also benefit the general public who simply feel more comfortable discussing their issue in a way that feels more private than a face-to-face meeting or whose busy schedules make it difficult for them to make and keep an appointment that also includes travel time.

This activity once up and running is expected to take approximately 15% of our time. Its funding will involve donations stemming from a fundraising campaign directed towards the members and visitors of our website and various applicable grants from agencies, groups, and/or organizations who address issues of mental health and emotional well-being. Finally, unlike with our other activities, we may charge a highly discounted rate to individuals seeking counseling sessions. Individuals in need of counseling who are not in a position to pay for those sessions would not be charged. However those who are able to pay for sessions may be asked to pay a small amount, which would be a percentage of the usual and customary amounts charged by those who provide telephonic counseling services on a for-profit basis. See also attachments #30, #31, and #32 for further details on our fundraising efforts.

Educational Material

An additional activity performed by Encouragemint, Inc. is providing and offering educational information. Such information is presently limited, but we intend to expand this service over time. We currently have and are working on growing descriptive information about various mental health conditions and diagnoses as well as certain non-diagnosable emotionally charged issues and subjects. The information provided about these subjects may include a description of symptoms, warning signs, risk factors, general prognostic data, tips on different methods of treatment, and more.

This information will be published primarily online, but in some instances may be published in print, audio, or other formats. In addition to factual information, we will also provide referral information such as to crisis and other hotlines that specialize in addressing questions, needs, and concerns pertaining to a particular issue, as well as national and local agencies and organizations that may be able to assist in practical ways such as providing food and shelter to a homeless man or diapers to a low-income, single mother.

Volunteers will gather and put together referral information. In some instances they will seek out and research this information themselves. In other instances they may receive a tip about a service, agency, organization, etc. from a visitor to our website that they will then confirm the authenticity of prior to posting it online. Educational material will be created and prepared strictly by those qualified to do so and/or will be reviewed and edited by someone with the appropriately related credentials.

This work will be an ongoing effort and will take place at no specific location. Individuals, whether volunteers or hired will be permitted to complete this work at a time and place that is convenient to them. Anyone hired and paid to contribute to this activity will be properly supervised by an officer or manager.

Educational information such as this can provide relief to the emotionally, physically, and financially distressed. It can help people connect to beneficial resources, to help themselves, to help their loved ones, and to better understand what they or those around them are going through. In this respect, a man for instance may be able to better appreciate why his neighbor acts in a way that he finds odd; leading hopefully to greater patience and sensitivity on his part. Simple education can have a major impact on decreasing neighborhood tensions and prejudices.

With better education comes greater understanding, and when that education includes “emotional education” it can also lead to greater levels of compassion. By providing not strictly and exclusively factual information, but educating people about the “experience” of living with a particular emotional issue or mental health condition we hope to increase the impact we can have in the lives and neighborhoods of those we reach. In this way, we're able to leverage our impact by positively affecting the lives of those who we may not be able to directly reach, but those who may only be reached or accessible by others.

The additional referral information we will continue to provide will also help those programs and organizations already established to have a greater reach and a greater impact. Many wonderful programs do not have the financial capacity to advertise their services, and we will not charge such programs to be listed with us. Our goal is to make their services known to those who can benefit the most from them and to encourage people to share these resources with their friends, family, neighbors, and co-workers.

As much of this information will not be in a state of constant change, we expect to allot approximately 9% of our time on such activities. They will be funded by many of the same means already discussed including donations of time and money by the members and visitors to our website and by applying to various applicable grants such as from agencies focusing on mental health and community-based issues. See also attachments #30, #31, and #32 for further details on our fundraising efforts.

Brokering Person-to-Person Services

A smaller activity that we currently provide and hope to expand over time is the brokering of simple services offered and provided by one person to another. Members of our forums can currently go to the section labeled “Practical Support” (see attachment #9) and create a new posting either asking for or offering a particular service.

These services are provided by the members of our forums for the benefit of other members. Membership is free and open to everyone, which means that anybody who would like to take part in this service is welcome to do so. The only limitations we pose on such services are that they be free (we do not permit solicitations, business promotions, or charging for any services provided), legal and not adult-themed or otherwise inappropriate, and something simple enough to be completed either online, over the phone, or through the mail.

Examples of such services include donating and mailing someone an old camera, researching a potential purchase for someone, reviewing and editing a resume, tutoring someone by email, answering questions had by a first-time homebuyer, mentoring someone changing careers, or coming up with ideas for a special anniversary dinner. See attachment #10 for additional examples.

The brokering component of this service is offered online through our forums. Members are free to post their need requests and offers to help whenever they like. A moderator will be responsible for monitoring all posts to assure that they are acceptable and appropriate. Any inappropriate requests or offers, advertisements for business services or products, illegal or adult-themed posts, etc. will be promptly removed.

While members are educated and encouraged to be safe about interacting with others they meet online, in the end it is up to their own personal discretion to determine who to interact with and in what manner. The agreed upon service may be performed in the forums or through private messaging where neither member would have access to the other person's email account or other identifiable information. If they feel comfortable with it, members are also permitted to privately exchange contact information such as a phone number or email address so as to communicate outside of the forums. Publicly posted contact information will be deleted for the sake of personal safety and privacy.

Many people have something to offer other than financial resources and we want to emphasis the significance of these non-monetary contributions. This is a large reason behind this particular activity which not only directly helps a person to find assistance in an area that they may personally struggle with or simply be unexperienced in, but it also provides a sense of accomplishment, a sense of purpose, a sense of giving back and generosity, to the provider of the service.

Although a simple service, it's impact is not lost on the emotionally distressed, the poor, the unemployed, the underemployed, the uneducated and under-educated, the busy, the tired, the confused, the stressed, the helpful, the caring, the compassionate, the loving, and the altruistic who are all brought together and mutually benefited.

Because the role played by our moderators is minimal in this activity, we anticipate only dedicating approximately 1% of our time towards this particular activity. It's funding will likely be simple. The activities provided will be by members volunteering their time, efforts, and where applicable, in-kind donations. Previously mentioned funding sources such as website visitor and member donations will contribute to any payments made to the forum moderator(s) responsible for overseeing this activity. See also attachments #30, #31, and #32 for further details on our fundraising efforts.

Summary

All such activities described and discussed above are intended to further the exempt purposes of Encouragemint, Inc. Any and all income derived from engaging in such activities will be dedicated to the charitable purposes of this corporation with a particular emphasis on providing emotional support and direct assistance to members of the general public in need.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of this corporation.

Similarly, any future activities taken on by Encouragemint, Inc. will likewise be subject to the same limitations and required furtherance of its exempt purposes that fall within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Please see attachments #11 and #12 as additional support to this narrative description of activities.

Website Printout of Beachwood Project

Encouragemint

Free emotional support, practical assistance, resources, and educational information.
Encouraging Personal Growth & Community Development

Home Issues Articles Forums Resources Contact

Beachwood, NJ

As part of our efforts to assist the families and communities impacted by Hurricane Sandy, we reached out to one family in particular living in Beachwood, NJ. Beachwood is a small community that was founded in 1914. At the time anyone willing to subscribe to the New York Tribune would be given the lot of their choice. Today the 2.8 square mile borough has just over 11,000 residents.

On February 1, 2013 we visited one Beachwood family. Seeking support and assistance for her family we spoke with a young woman named Ashley about their experience. After the storm surge hit, Ashley's home was flooded with approximately two feet of water that destroyed furniture, appliances, and their carpeting. Her family was without power for 3-4 weeks.

Because of potential safety concerns the borough turned off their gas line until the end of January. This meant that they were without heat for just under 3 months and were also without the use of their stove/oven at the same time. For nearly three months Ashley and her family cooked all of their meals using an outdoor grill.

In spite of their own difficulties and storm based challenges this family brought in Ashley's best friend to live with them after learning that her home had been deemed unsafe to live in. By the time we met Ashley's family there were seven people living in their two bedroom, one bath home of approximately 400 square feet. While they may be short on space, they were not short on generosity. Of course this

made it that much easier and rewarding to be generous with them in return.

While there is still a lot of work to be done, their landlord recently purchased new flooring and some new fixtures for the bathroom. Their shared vehicle just came back from being repaired and further work is continuing to be done on the house by the family. Despite what they've been through this is a family that has hung together and continues to support each other.

As far as Ashley she's interested in marine biology and is close to earning her associate degree. Once she completes her degree she hopes to begin training in the US Navy. As it so happened, the day we visited her was Ashley's 19th birthday. We couldn't help but bring along some balloons.

Stay tuned for our next project!

Donate to other storm survivors | Hurricane Sandy article | Pictures of NJ storm damage

Home
About Encouragemint
Contact
Help Encouragemint

Directory of Issues
Articles
Resources
Projects

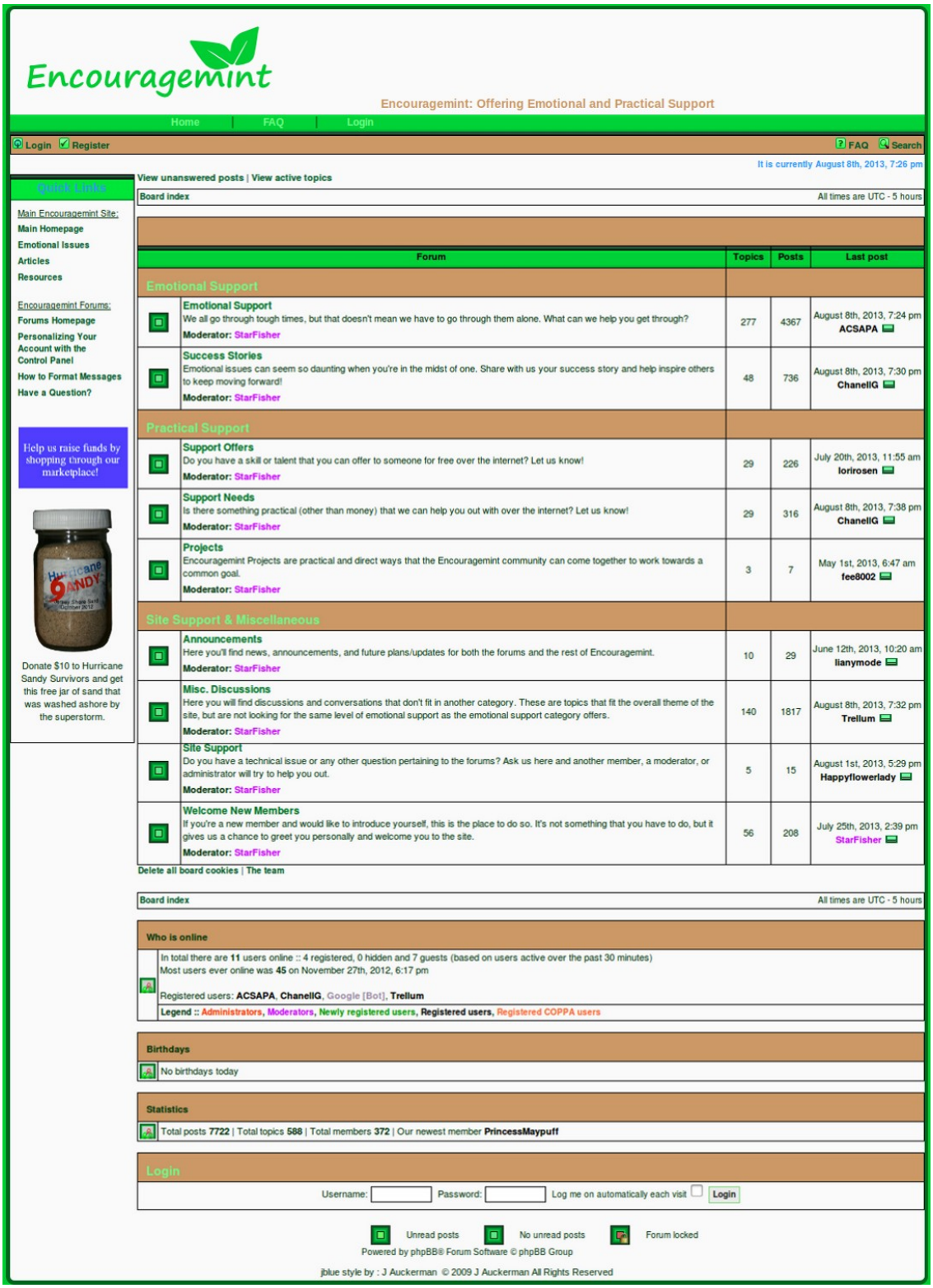
About the Forums
Visit the Forums
Quotes Archive
Message Archive

Are You Under 13?
COPPA Forms
Article References
Books & Movies

Legal Policies
Privacy Policy
Advertising
Map of Members

© 2012-2013 by Encouragemint. All rights reserved

Website Printout of Forum Categories



Encouragemint

Encouragemint: Offering Emotional and Practical Support

Home | FAQ | Login

Login Register FAQ Search

It is currently August 8th, 2013, 7:26 pm

View unanswered posts | View active topics

Board index — All times are UTC - 5 hours

Quick Links

Main Encouragemint Site:
Main Homepage
Emotional Issues
Articles
Resources

Encouragemint Forums:
Forums Homepage
Personalizing Your Account with the Control Panel
How to Format Messages
Have a Question?

Help us raise funds by shopping through our marketplace!

Donate $10 to Hurricane Sandy Survivors and get this free jar of sand that was washed ashore by the superstorm.

Forum	Topics	Posts	Last post
Emotional Support			
Emotional Support We all go through tough times, but that doesn't mean we have to go through them alone. What can we help you get through? Moderator: StarFisher	277	4367	August 8th, 2013, 7:24 pm ACSAPA
Success Stories Emotional issues can seem so daunting when you're in the midst of one. Share with us your success story and help inspire others to keep moving forward! Moderator: StarFisher	48	736	August 8th, 2013, 7:30 pm ChanelIG
Practical Support			
Support Offers Do you have a skill or talent that you can offer to someone for free over the internet? Let us know! Moderator: StarFisher	29	226	July 20th, 2013, 11:55 am lorirosen
Support Needs Is there something practical (other than money) that we can help you out with over the internet? Let us know! Moderator: StarFisher	29	316	August 8th, 2013, 7:38 pm ChanelIG
Projects Encouragemint Projects are practical and direct ways that the Encouragemint community can come together to work towards a common goal. Moderator: StarFisher	3	7	May 1st, 2013, 6:47 am fee8002
Site Support & Miscellaneous			
Announcements Here you'll find news, announcements, and future plans/updates for both the forums and the rest of Encouragemint. Moderator: StarFisher	10	29	June 12th, 2013, 10:20 am lianymode
Misc. Discussions Here you will find discussions and conversations that don't fit in another category. These are topics that fit the overall theme of the site, but are not looking for the same level of emotional support as the emotional support category offers. Moderator: StarFisher	140	1817	August 8th, 2013, 7:32 pm Trellum
Site Support Do you have a technical issue or any other question pertaining to the forums? Ask us here and another member, a moderator, or administrator will try to help you out. Moderator: StarFisher	5	15	August 1st, 2013, 5:29 pm Happyflowerlady
Welcome New Members If you're a new member and would like to introduce yourself, this is the place to do so. It's not something that you have to do, but it gives us a chance to greet you personally and welcome you to the site. Moderator: StarFisher	56	208	July 25th, 2013, 2:39 pm StarFisher

Delete all board cookies | The team

Board index — All times are UTC - 5 hours

Who is online

In total there are **11** users online :: 4 registered, 0 hidden and 7 guests (based on users active over the past 30 minutes)
Most users ever online was **45** on November 27th, 2012, 6:17 pm

Registered users: **ACSAPA**, **ChanelIG**, Google [Bot], **Trellum**

Legend :: Administrators, Moderators, Newly registered users, Registered users, Registered COPPA users

Birthdays

No birthdays today

Statistics

Total posts **7722** | Total topics **588** | Total members **372** | Our newest member **PrincessMaypuff**

Login

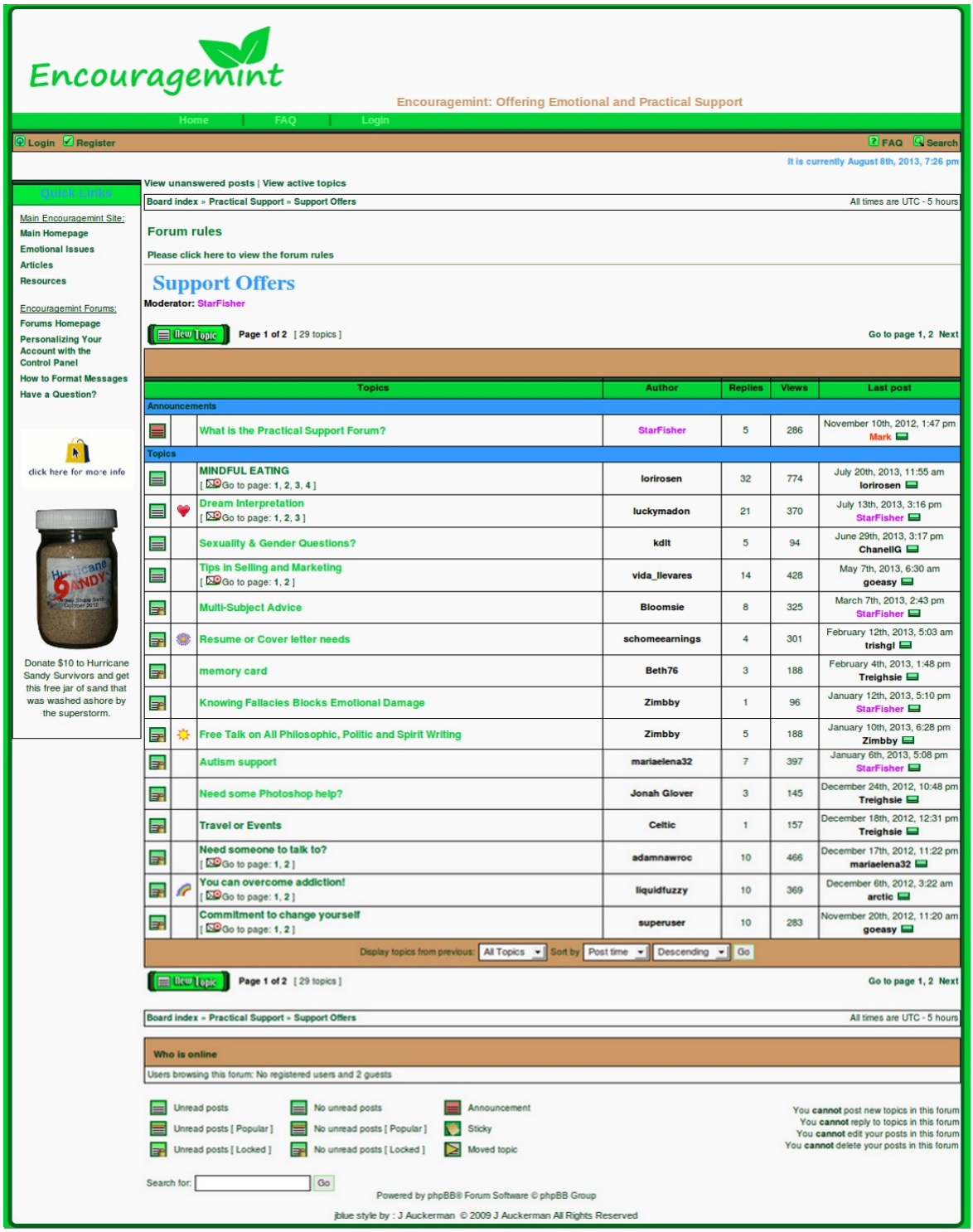
Username: Password: Log me on automatically each visit Login

Unread posts No unread posts Forum locked

Powered by phpBB® Forum Software © phpBB Group

jblue style by : J Auckerman © 2009 J Auckerman All Rights Reserved

Website Printout of Practical Support Offers & Needs



Encouragemint

Encouragemint: Offering Emotional and Practical Support

Home | FAQ | Login

Login | Register | FAQ | Search

It is currently August 8th, 2013, 7:26 pm

View unanswered posts | View active topics

Board index » Practical Support » Support Offers — All times are UTC - 5 hours

Quick Links

Main Encouragemint Site:
Main Homepage
Emotional Issues
Articles
Resources

Encouragemint Forums:
Forums Homepage
Personalizing Your Account with the Control Panel
How to Format Messages
Have a Question?

click here for more info

Donate $10 to Hurricane Sandy Survivors and get this free jar of sand that was washed ashore by the superstorm.

Forum rules

Please click here to view the forum rules

Support Offers

Moderator: StarFisher

New Topic — Page 1 of 2 [29 topics] — Go to page 1, 2 Next

Topics	Author	Replies	Views	Last post
Announcements				
What is the Practical Support Forum?	StarFisher	5	286	November 10th, 2012, 1:47 pm Mark
Topics				
MINDFUL EATING [Go to page: 1, 2, 3, 4]	lorirosen	32	774	July 20th, 2013, 11:55 am lorirosen
Dream Interpretation [Go to page: 1, 2, 3]	luckymadon	21	370	July 13th, 2013, 3:16 pm StarFisher
Sexuality & Gender Questions?	kdlt	5	94	June 29th, 2013, 3:17 pm ChanelIG
Tips in Selling and Marketing [Go to page: 1, 2]	vida_llevares	14	428	May 7th, 2013, 6:30 am goeasy
Multi-Subject Advice	Bloomsie	8	325	March 7th, 2013, 2:43 pm StarFisher
Resume or Cover letter needs	schomeearnings	4	301	February 12th, 2013, 5:03 am trishgl
memory card	Beth76	3	188	February 4th, 2013, 1:48 pm Treighsie
Knowing Fallacies Blocks Emotional Damage	Zimbby	1	96	January 12th, 2013, 5:10 pm StarFisher
Free Talk on All Philosophic, Politic and Spirit Writing	Zimbby	5	188	January 10th, 2013, 6:28 pm Zimbby
Autism support	mariaelena32	7	397	January 6th, 2013, 5:08 pm StarFisher
Need some Photoshop help?	Jonah Glover	3	145	December 24th, 2012, 10:48 pm Treighsie
Travel or Events	Celtic	1	157	December 18th, 2012, 12:31 pm Treighsie
Need someone to talk to? [Go to page: 1, 2]	adamnawroc	10	466	December 17th, 2012, 11:22 pm mariaelena32
You can overcome addiction! [Go to page: 1, 2]	liquidfuzzy	10	369	December 6th, 2012, 3:22 am arctic
Commitment to change yourself [Go to page: 1, 2]	superuser	10	283	November 20th, 2012, 11:20 am goeasy

Display topics from previous: All Topics | Sort by Post time | Descending | Go

New Topic — Page 1 of 2 [29 topics] — Go to page 1, 2 Next

Board index » Practical Support » Support Offers — All times are UTC - 5 hours

Who is online

Users browsing this forum: No registered users and 2 guests

Unread posts | No unread posts | Announcement
Unread posts [Popular] | No unread posts [Popular] | Sticky
Unread posts [Locked] | No unread posts [Locked] | Moved topic

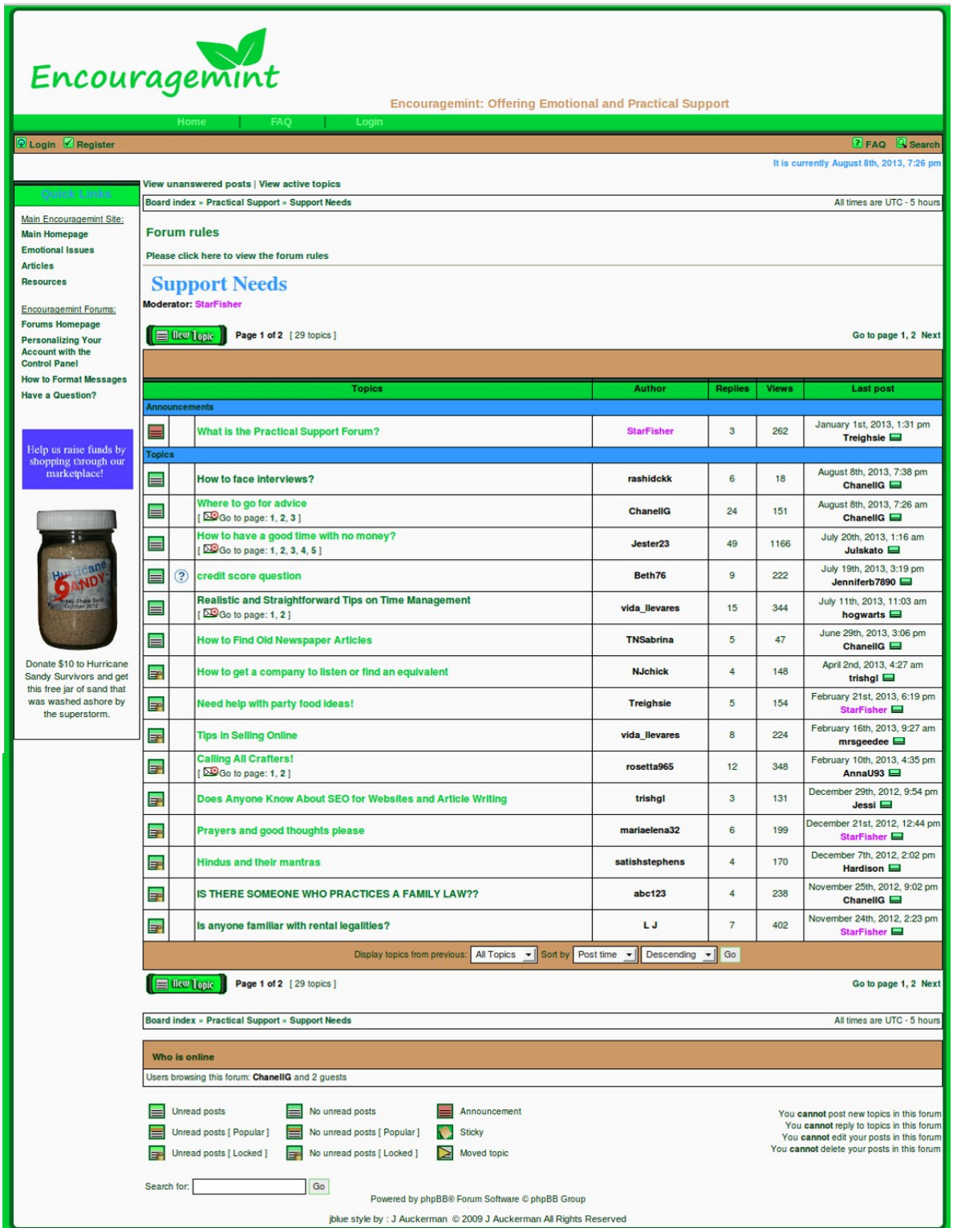
You cannot post new topics in this forum
You cannot reply to topics in this forum
You cannot edit your posts in this forum
You cannot delete your posts in this forum

Search for: Go

Powered by phpBB® Forum Software © phpBB Group

jblue style by : J Auckerman © 2009 J Auckerman All Rights Reserved

Website Printout of Practical Support Offers & Needs



Encouragemint

Encouragemint: Offering Emotional and Practical Support

Home | FAQ | Login

Login Register FAQ Search

It is currently August 8th, 2013, 7:26 pm

Quick Links

Main Encouragemint Site:
Main Homepage
Emotional Issues
Articles
Resources

Encouragemint Forums:
Forums Homepage
Personalizing Your Account with the Control Panel
How to Format Messages
Have a Question?

Help us raise funds by shopping through our marketplace!

Donate $10 to Hurricane Sandy Survivors and get this free jar of sand that was washed ashore by the superstorm.

View unanswered posts | View active topics

Board index » Practical Support » Support Needs — All times are UTC - 5 hours

Forum rules

Please click here to view the forum rules

Support Needs

Moderator: StarFisher

New Topic — Page 1 of 2 [29 topics] — Go to page 1, 2 Next

Topics	Author	Replies	Views	Last post
Announcements				
What is the Practical Support Forum?	StarFisher	3	262	January 1st, 2013, 1:31 pm Treighsie
Topics				
How to face interviews?	rashidckk	6	18	August 8th, 2013, 7:38 pm ChanelIG
Where to go for advice [Go to page: 1, 2, 3]	ChanelIG	24	151	August 8th, 2013, 7:26 am ChanelIG
How to have a good time with no money? [Go to page: 1, 2, 3, 4, 5]	Jester23	49	1166	July 20th, 2013, 1:16 am Julskato
credit score question	Beth76	9	222	July 19th, 2013, 3:19 pm Jenniferb7890
Realistic and Straightforward Tips on Time Management [Go to page: 1, 2]	vida_llevares	15	344	July 11th, 2013, 11:03 am hogwarts
How to Find Old Newspaper Articles	TNSabrina	5	47	June 29th, 2013, 3:06 pm ChanelIG
How to get a company to listen or find an equivalent	NJchick	4	148	April 2nd, 2013, 4:27 am trishgl
Need help with party food ideas!	Treighsie	5	154	February 21st, 2013, 6:19 pm StarFisher
Tips in Selling Online	vida_llevares	8	224	February 16th, 2013, 9:27 am mrsgeedee
Calling All Crafters! [Go to page: 1, 2]	rosetta965	12	348	February 10th, 2013, 4:35 pm AnnaU93
Does Anyone Know About SEO for Websites and Article Writing	trishgl	3	131	December 29th, 2012, 9:54 pm Jessi
Prayers and good thoughts please	mariaelena32	6	199	December 21st, 2012, 12:44 pm StarFisher
Hindus and their mantras	satishstephens	4	170	December 7th, 2012, 2:02 pm Hardison
IS THERE SOMEONE WHO PRACTICES A FAMILY LAW??	abc123	4	238	November 25th, 2012, 9:02 pm ChanelIG
Is anyone familiar with rental legalities?	L J	7	402	November 24th, 2012, 2:23 pm StarFisher

Display topics from previous: All Topics Sort by Post time Descending Go

New Topic — Page 1 of 2 [29 topics] — Go to page 1, 2 Next

Board index » Practical Support » Support Needs — All times are UTC - 5 hours

Who is online

Users browsing this forum: ChanelIG and 2 guests

Unread posts | No unread posts | Announcement
Unread posts [Popular] | No unread posts [Popular] | Sticky
Unread posts [Locked] | No unread posts [Locked] | Moved topic

You cannot post new topics in this forum
You cannot reply to topics in this forum
You cannot edit your posts in this forum
You cannot delete your posts in this forum

Search for: Go

Powered by phpBB® Forum Software © phpBB Group

jblue style by : J Auckerman © 2009 J Auckerman All Rights Reserved

Marketing Flyer

Encouragemint.com

- Emotional Support Forums
- Charitable Community Projects
- Referrals to local resources and hotlines
- Help With ALL Emotional Issues
- Positive news and articles

100% Free
Online Support Community

Encouragemint is here to support you through whatever you may be going through. It doesn't matter how small or how big, you can turn to us.

"This website is fantastic and very uplifting. Even when I don't post, I'm on here reading and taking in the support that people are giving one another. So very different from other forums where people cut people down all the time."

Marketing Flyer (outside)

Marketing Flyer (inside)

What Our Members Are Saying:

"Thanks so much, everyone! I looked at this yesterday and cried at the outpouring of love, concern and support from complete strangers! WOW!"

"Seeing that other people feel this way too and it's not just me is actually a huge help."

"Thank you all for this. It has really given me a peace that I haven't had for awhile. I appreciate all of you so much."

"This website is fantastic and very uplifting. Even when I don't post, I'm on here reading and taking in the support that people are giving one another. So very different from other forums where people cut people down all the time."

Encouragemint

Encouragemint is a free service, and a positive and encouraging place to talk about anything that may be on your mind. Our website and forums are professionally monitored by licensed mental health professionals in order to maintain a safe and supportive environment for everyone.

Now, it's your turn. What can we help you with?! Register today and join the community at Encouragemint.com!

"I can say that anyone that joins this site will be very pleased. It's full of positive people and the people that join fit the name of the forum! They know how to encourage and be very supportive! So don't be afraid to ask for help or express yourself. Let your hair down and be yourself! We will not judge, [we'll] only comfort you!"

Compensation of Officers, Directors, & Trustees

Part A

Mark Scarola

Chairman Compensation	None; See Part D Below
Salary as President	See Parts E & F Below
Salary as Treasurer	See Parts E & F Below
Deferred Retirement Benefits	None
Health Insurance	None
Fringe Benefits	None
Travel Expenses	See Part D Below
Bonuses	None
Other Compensation	None

Part B

Carrie Villanueava

Director Compensation	None; See Part D Below
Salary as Secretary	See Parts E & F Below
Deferred Retirement Benefits	None
Health Insurance	None
Fringe Benefits	None
Travel Expenses	See Part D Below
Bonuses	None
Other Compensation	None

Part C

Andrea Campbell-Scarola

Director Compensation	None; See Part D Below
Deferred Retirement Benefits	None
Health Insurance	None
Fringe Benefits	None
Travel Expenses	See Part D Below
Bonuses	None
Other Compensation	None

Part D

Pursuant to Article 3, Section 6, of the corporation's bylaws, directors will not be paid a salary, except for reasonable reimbursement of irregular occurrences such as travel expenses which include but are

not limited to highway tolls paid and meals had in the performance of services actually rendered for the corporation towards the furtherance of its exempt purposes that fall within the meaning of 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. Any such payments made to officers will not be made for purposes of incentivizing their service on the board of directors, and must be approved in advance by the board of directors, and in accordance with the corporation's conflict of interest policy, as set forth in Article 10 of the bylaws.

Part E

Pursuant to Article 4, Section 9, of the corporation's bylaws, officer salaries where paid, must be reasonable and in line with other individuals fulfilling and performing similar roles, responsibilities, and tasks in a comparable environment including, but not limited to geographic locale and experience, and be given in return for services actually rendered towards the furtherance of the corporation's exempt purposes that fall within the meaning of 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. All officer salaries shall be approved in advance by the board of directors, and in accordance with the corporation's conflict of interest policy, as set forth in Article 10 of the bylaws.

Part F

The compensation to be received, if any, has not yet been determined by the board of directors. Any such compensation will be reasonable and will be paid in return for the performance of services actually rendered to or for the corporation towards the furtherance of its exempt purposes as described in Article 4, Section 9, of the corporation's bylaws.

Article 10, Section 5(c), of the bylaws requires that the board or compensation committee considering the approval of a compensation arrangement obtain compensation levels paid by similarly situated organizations for functionally comparable positions. Similarly situated is defined as taxable or tax-exempt organizations of a comparable size, purpose, and resources. Such comparisons may include the availability of similar services in the geographic area of this organization, current compensation surveys compiled by independent firms, and actual written offers from similar institutions competing for the services of the person who is the subject of the compensation arrangement.

Article 10, Section 5(c) also provides that it is sufficient for these purposes to rely on compensation data obtained from three comparable organizations in the same or similar communities for similar services if the organization's three-years' average gross receipts are less than $1 million, as allowed by IRS Regulation 53.4958-6.

The board may consider, but will not be mandated to, implementing a system of compensation during the corporation's early and formative years wherein officers who receive regular compensation in the form of a salary are paid a percentage of the materialized budget, not to exceed a particular annual figure that is both reasonable and appropriate, and as determined by the aforementioned research.

Any and all such officer salaries and compensation shall be “fixed payments” as defined by the official instructions to IRS Form 1023 for Part V, Line 6a, and not dependent upon discretion; and shall also be approved in advance by the board of directors, and in accordance with the corporation's conflict of interest policy, as set forth in Article 10 of the bylaws.

Compensation of Employees

This corporation is newly formed and has not yet hired any employees nor determined the amount of compensation to pay any employees that it may hire in the future. However, any and all compensation paid will be reasonable and in line with other individuals fulfilling and performing similar roles, responsibilities, and tasks in a comparable environment including, but not limited to geographic locale and experience, and be given in return for services actually rendered towards the furtherance of the corporation's exempt purposes that fall within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Compensation of Independent Contractors

This corporation is newly formed and has no current plans to contract for services with independent contractors, whether individual or company, in amounts exceeding $50,000. If and when it does, any such contracts will provide for payment in commercially reasonable amounts which are in line with other independent contractors, whether individual or company, fulfilling and performing similar roles, responsibilities, and tasks in a comparable environment including, but not limited to geographic locale and experience, and be given in return for services actually rendered towards the furtherance of the corporation's exempt purposes that fall within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Relationship Between Officers, Directors, & Trustees

Mr. Mark Scarola and Mrs. Andrea Campbell-Scarola have a family relationship through marriage as defined in the official IRS instructions for Form 1023. Specifically, Mrs. Campbell-Scarola became the sister-in-law of Mr. Scarola when she married Mr. Scarola's younger brother.

The organization does not hide this fact, but rather is open about the relationship in an effort to assure that there is no favoritism shown towards or from either individual. Additionally, it was an intentional effort given the high profile role of Mr. Scarola as director, president, and treasurer to have Mrs. Campbell-Scarola serve as a director without concurrently holding a position as an officer.

Even in her role as director, her responsibilities will be restricted (see attachment #17, Part C, under the heading “Duties”) in an effort to assure that any potential conflicts of interest arising from the family relationship between these two parties is prevented wherever possible. The actions of both Mr. Scarola and Mrs. Campbell-Scarola will also be in accordance with all applicable and pertaining policies and procedures which are designed to avoid a conflict of interest wherever possible. See attachments #18 and #22. Furthermore, if such a potential conflict of interest should arise it will be handled in accordance with the policies and procedures spelled out in Article 10, Section 3(c) of the corporation's bylaws (see attachment #4).

Qualifications, Hours Worked, & Duties

Part A: Mark Scarola

Qualifications

Mr. Scarola has a bachelor's degree in psychology from Syracuse University where he graduated Summa Cum Laude and a master's degree in social work from Smith College: School for Social Work. While still a student, Mr. Scarola completed an undergraduate thesis, a second thesis as part of his master's degree requirements, and participated in the research efforts of several colleagues and professors alike.

Mr. Scarola assisted in the preparation of an unpublished manuscript on behavior change and has presented research findings at various local and regional conferences. He was selected as a Senior Class Marshall of his graduating class in 2000 and “Outstanding Psychology Student of the Year”. As a reward for his many accomplishments, Mr. Scarola was asked to present a commencement speech to his graduating class.

Mr. Scarola has also consistently been an active volunteer serving with organizations such as Habitat for Humanity, the United Way, Contact USA (a telephone crisis hotline), and many smaller organizations such as a domestic violence shelter, and a hospital-based mental health program.

Additionally, Mr. Scarola has worked at an after-school program mentoring inner-city youth, promoting conflict resolution, emotional health and well-being, and positive change. He also provided clinical therapy and led group counseling sessions in a hospital-based program catering to adults of all ages suffering with a wide variety of mental health conditions and provided therapy at a separate treatment facility serving both survivors and perpetrators of sexual abuse.

Later, Mr. Scarola provided risk screening, conducted assessments, and offered referrals through a program servicing over 2.7 million military service members and their families, where he received a quarterly peer-nominated “Star” award and four additional “Caught in the Act of Excellence” awards for his work ethic, passion for the cause, and ambitiousness. He has also taught psychology and human services courses at the college level, and provided therapy and counseling to students through the campus counseling center.

Showing further initiative, he has also been responsible for establishing new programs and social support groups. He set up and coordinated a cultural sensitivity training program at a residential treatment facility for adolescent girls in Albany, NY, and established a list of community-based resources in conjunction with a local agency serving the local Latino population in an underserved Boston neighborhood.

These experiences and the lessons gained from them makes Mr. Scarola a great asset to Encouragemint, Inc. His background, developed skills, passion, and personality alike all contribute to his ability to

serve the public, to connect with those in times of trouble, to be able to bring together people seeking to enact positive change, and to find creative solutions to difficult problems.

Average Hours To Be Worked

Mr. Scarola will work flexible hours during the corporation's initial formative months. He will work approximately 5-6 hours a day, Monday through Friday, for a total of 25-30 hours per week. If and when it is required of him, Mr. Scarola will work additional hours, whether evening or weekend, such as may be necessary in preparation for a particular effort or to meet a particular deadline. Mr. Scarola's hours will later be adjusted to full-time as soon as the corporation's demands require it.

Duties

Pursuant to Article 3, Section 4 of the corporation's bylaws Mr. Scarola will fulfill all of the duties of a director as described therein and as repeated below.

It shall be the duty of the directors to:

(a) Perform any and all duties imposed on them collectively or individually by law, by the formation documents, or by the bylaws;

(b) Appoint and remove, employ and discharge, and except as otherwise provided in the bylaws, prescribe the duties and fix the compensation, if any, of all directors, officers, agents, and employees of the corporation;

(c) Supervise all officers, agents, and employees of the corporation to assure that their duties are performed properly;

(d) Meet as such times and places as required by the bylaws; and

(e) Register their addresses and email addresses with the secretary or acting secretary of the corporation, and notices of meetings mailed or emailed to them at such addresses shall be valid notices therof.

Pursuant to Article 4, Section 6 of the corporation's bylaws Mr. Scarola will also fulfill all of the duties of the president as described therein and as repeated below.

The president shall:

(a) Be the chief executive officer of the corporation;

(b) Supervise and control the affairs of the corporation and the activities of the other officers, subject to the control and any limitations imposed by board of directors;

(c) Perform all duties incident to his or her office and such other duties as may be required by law, the formation documents, the bylaws, or which may be prescribed by the board of directors;

(d) Preside at all meetings of the board of directors unless another person is specifically appointed

as chairperson of the board of directors; and

(e) Act on behalf of and in the name of the corporation, executing such deeds, mortgages, bonds, contracts, checks, loans, or other such instruments which may be authorized by the board of directors, except as otherwise expressly limited by the law, the formation documents, or the bylaws.

Furthermore, pursuant to Article 4, Section 8 of the corporation's bylaws Mr. Scarola will additionally fulfill all of the duties of the treasurer as described therein and as repeated below.

The treasurer shall:

(a) Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as selected by the board of directors;

(b) Receive and give receipt for monies due and payable to the corporation from any source whatsoever;

(c) Disburse or cause to be disbursed, the funds of the corporation as may be directed by the board of directors, taking proper vouchers for such disbursements;

(d) Keep and maintain correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses;

(e) Exhibit at all reasonable times to the president or any director of the corporation, or to his or her agent or attorney, on request thereof, the books of account and financial records;

(f) Render to the president and directors, whenever requested, an account of any or all of his or her transactions as treasurer and of the financial condition of the corporation;

(g) Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any such required or requested reports by the president, any director, or his or her agent or attorney; and

(h) Meet regularly with a certified public accountant to review financial transactions, financial statements, the payments of any applicable federal, state, local, or foreign taxes, and to prepare any legally required tax returns or associated filings.

Part B: Carrie Villanueva

Qualifications

Mrs. Villanueva earned a bachelor's degree in business administration from Georgian Court University and a certificate in Human Resource Management from Ocean County College. She is also an active member of the American Health Information Management Association.

In her employment, Mrs. Villanueva has developed a wide variety of relevant skills in areas such as customer service, management, organization, and ethics. She has experience with accounts receivable,

generating meeting minutes, account collections, scheduling, and work order distribution.

She has also been responsible for recruiting staff, making hiring decisions, and training new employees. These are talents that are aided by her well-balanced nature of being very warm and empathetic towards others while also maintaining a proper observance of necessary procedures, protocol, ethics, and deadlines.

Mrs. Villanueva has additional training and experience in both sales and marketing, conflict management, and the facilitation of diversely opinionated group meetings.

A strong and confident while still warm and caring woman, Mrs. Villanueva is a welcome asset to the organization, which will definitely benefit from her wide variety of business skills, managerial abilities, and personality attributes.

Average Hours To Be Worked

Mrs. Villanueva will work a varied and flexible schedule. She will be provided various tasks in cooperation with Mr. Scarola which will come with specific deadlines. It is not necessary that Mrs. Villanueva work a specific number of hours per day or per week, but rather that she meet the particular deadlines that apply to the tasks she is provided. Additionally, she will also be required to attend all regularly scheduled and special meetings of the board of directors.

Duties

Pursuant to Article 3, Section 4 of the corporation's bylaws Mrs. Campbell-Scarola will fulfill all of the duties of a director as described therein and as repeated below.

It shall be the duty of the directors to:

(a) Perform any and all duties imposed on them collectively or individually by law, by the formation documents, or by the bylaws;

(b) Appoint and remove, employ and discharge, and except as otherwise provided in the bylaws, prescribe the duties and fix the compensation, if any, of all directors, officers, agents, and employees of the corporation;

(c) Supervise all officers, agents, and employees of the corporation to assure that their duties are performed properly;

(d) Meet as such times and places as required by the bylaws; and

(e) Register their addresses and email addresses with the secretary or acting secretary of the corporation, and notices of meetings mailed or emailed to them at such addresses shall be valid notices therof.

Pursuant to Article 4, Section 7 of the corporation's bylaws Mrs. Villanueva will also fulfill all of the

duties of the secretary as described therein and as repeated below.

The secretary shall:

(a) Certify and keep at a safe and secure location the original or a copy of the formation documents and the bylaws as amended or otherwise altered to date;

(b) Keep at a safe and secure location a book of minutes of all meetings of the board of directors, and if applicable, a of committees of directors, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or otherwise represented at the meeting, and the proceedings thereof;

(c) Ensure that the minutes of meetings of the corporation, any written consents approving action taken without a meeting, and any supporting documents pertaining to meetings, minutes, and consents shall be contemporaneously recorded in the corporate records of this corporation (in this context “contemporaneously” shall mean that the minutes, consents, and supporting documents shall be recorded in the records of this corporation by the later of the next meeting of the board of directors, committee, or other body for which the minutes, consents, or supporting documents are being recorded, or sixty days after the date of the meeting or written consent);

(d) See that all notices are duly given in accordance with the provisions of the bylaws or as required by law;

(e) Be custodian of the records and of the seal of the corporation and affix the seal, as authorized by law or the provisions of the bylaws, to duly executed documents of the corporation;

(f) Exhibit at all reasonable times to the president or any director of the corporation, or to his or her agent or attorney, on request thereof, the bylaws and/or minutes of the proceedings of the directors of the corporation; and

(g) In general, perform all duties incident to the office of secretary and such other duties as may be required by law, by the formation documents, or by the bylaws, or which may be assigned to him or her by the board of directors or presidents of the corporation.

Part C: Andrea Campbell-Scarola

Qualifications

Mrs. Campbell-Scarola is the sister-in-law of Mr. Mark Scarola. Please see attachment #16. She is a cum laude graduate from the University of Scranton where she studied occupational therapy and psychology.

After earning her degree, she was quickly hired in the healthcare field and made responsible for managing staff along with maintaining budget requirements and quality assurance standards. Mrs. Campbell-Scarola served as a director of rehabilitation for four years and has also been responsible for developing and implementing various treatment plans to assist in the recovery of those with various disabilities.

Mrs. Campbell-Scarola has worked closely developing relationships with patients suffering with a wide variety of ailments. This has helped her to develop a sense of compassion and empathy for those with physical and mental limitations and disabilities. Not only has she learned to establish rapport with her clients, but she has also learned how to strike a balance between motivating clients without pushing them inappropriately beyond their limits.

Additionally, Mrs. Campbell-Scarola is skilled in conflict resolution and mediation. She has also been responsible for the training and development of others, coordinating activities and managing deadlines, as well as overseeing the purchase and sale of major assets.

In short, her compassion for others and ability to reach out to those in need, combined with her knowledge and skill for procedures, budgetary, and other requirements make her a welcome asset to the organization.

Average Hours To Be Worked

As a member of the board who is not also an officer, Mrs. Campbell-Scarola will not be required to put in a set number of weekly hours. Her opinions, views, and feedback will however be regularly sought out and she will be regularly apprised of any and all significant organizational events. She will also be required to attend all regularly scheduled and special meetings of the board of directors.

Duties

Pursuant to Article 3, Section 4 of the corporation's bylaws Mrs. Campbell-Scarola will fulfill all of the duties of a director as described therein and as repeated below.

It shall be the duty of the directors to:

(a) Perform any and all duties imposed on them collectively or individually by law, by the formation documents, or by the bylaws;

(b) Appoint and remove, employ and discharge, and except as otherwise provided in the bylaws, prescribe the duties and fix the compensation, if any, of all directors, officers, agents, and employees of the corporation;

(c) Supervise all officers, agents, and employees of the corporation to assure that their duties are performed properly;

(d) Meet as such times and places as required by the bylaws; and

(e) Register their addresses and email addresses with the secretary or acting secretary of the corporation, and notices of meetings mailed or emailed to them at such addresses shall be valid notices therof.

Avoidance of Conflicts of Interest & Excessive Compensation

Line 4(a)

This corporation has adopted a conflict of interest policy that controls the approval of salaries to directors, officers, and other “disqualified individuals” as defined in Section 4958 of the Internal Revenue Code. See Article 10, as well as Article 3, Section 6, and Article 4, Section 9 of the attached corporate bylaws (i.e. attachment #4). Also, Article 10, Section 5, of the corporate bylaws applies additional conflict of interest requirements on the board and compensation committee when approving such compensation arrangements.

Line 4(b)

Article 10, Section 3, of this corporation's bylaws requires the approval of compensation of directors, officers, and any “disqualified individuals” as defined in Section 4958 of the Internal Revenue Code in advance and after full disclosure of the surrounding facts and approval by disinterested members of the governing board or committee. Further, Article 10, Section 5(a), of the corporate bylaws also requires specific approval of compensation arrangements prior to the first payment of compensation under such arrangements.

Line 4(c)

Article 10, Section 4, of the corporation's bylaws, requires the taking of written minutes of meetings at which compensation paid to any director, officer, or other “disqualified individual” as defined in Section 4958 of the Internal Revenue Code, is approved. The minutes must include the date and the terms of the approved compensation arrangements. Further, and specifically with respect to the approval by the board or compensation committee, Article 10, Section 5(d), of the corporate bylaws requires the recordation of the date and terms of compensation arrangements as well as other specific information concerning the basis for the approval of compensation arrangements.

Line 4(d)

Article 10, Section 4, of the corporation's bylaws, requires the written recordation of the approval of compensation and other financial arrangements between this corporation and a director, officer, employee, contractor, or any other “disqualified individual” as defined in Section 4958 of the Internal Revenue Code, including the names of the persons who vote on the arrangement and their votes. Further, and specifically with respect to the approval by the board or compensation committee, Article 10, Section 5(d), of the corporate bylaws requires the recordation of the board or compensation

committee members who were present during discussion and debate of the approval of compensation arrangements, those who voted on it, and the votes cast by each board or compensation committee member.

Line 4(e)

Article 10, Section 5(c), of the corporation's bylaws requires that the board or compensation committee considering the approval of a compensation arrangement obtain compensation levels paid by similarly situated organizations, both taxable and tax-exempt, for functionally comparable positions. Similarly situated is defined as taxable or tax-exempt organizations of a comparable size, purpose, and resources. Such comparisons may include the availability of similar services in the geographic area of this organization, current compensation surveys compiled by independent firms, and actual written offers from similar institutions competing for the services of the person who is the subject of the compensation arrangement.

This article also provides that it is sufficient for these purposes to rely on compensation data obtained from three comparable organizations in the same or similar communities for similar services if the organization's three-years' average gross receipts are less than $1 million, as allowed by IRS Regulation 53.4958-6.

Line 4(f)

Article 10, Section 5(d) of the corporation's bylaws requires that the written minutes of the board or compensation committee at which a compensation arrangement was discussed and approved include the terms of compensation and the basis for its approval. This bylaw provision includes a list of specific information that must be included in the required written minutes.

Conflict of Interest Policy

The board of directors of this corporation has adopted bylaws (see attachment #4) that contain a conflict of interest policy. The policy is set out in Article 10 of said bylaws. This policy is based on the sample conflict of interest policy contained in Appendix A of the official instructions to IRS Form 1023.

The organization has added additional requirements in Article 10, Section 5, of its bylaws for the approval of compensation arrangements that are based on the additional requirements contained in IRS Regulation Section 53.4958-6 to help ensure that all compensation arrangements are made by disinterested members of the organization's board or a duly constituted compensation committee and are fair, reasonable, and in furtherance of the tax-exempt purposes of this organization.

Provision of Benefits to Individuals & Organizations

Line 1a

As described in attachment #7 there are at present five main activities currently in practice or planned for this organization. These include direct-impact projects, online forums, telephonic counseling, educational material, and the brokering of person-to-person services.

Direct-Impact Projects

These projects described further in attachment #7 are aimed at addressing specific needs of individuals and families. We may for instance establish and coordinate a fundraising effort to help pay for surgery for a child recently diagnosed with a serious medical condition and also provide a referral for free family counseling to help them cope during such a difficult time in their lives.

The precise benefits to be provided will be dependent upon the specific needs of the individual or family we are serving at the time. This means that we may collect and distribute needed items such as food to the poor, services such as building a wheelchair accessible ramp to a family's front door, or collecting and distributing funds earmarked for a particular need like the aforementioned child.

Encouragemint will not limit in any way or manner the population of individuals or families who are eligible to be selected for a given project. That is, the general public and everyone in it may be considered for each upcoming project. Though once identified, a specific project will focus on a particular individual, family, or cause for the duration of said project.

There will be no charges, fees, or costs of any kind required to be eligible or to receive the benefits of this service.

Online Forums

Our online forums, described further in attachment #7, provide an opportunity for anyone with an internet connection to receive emotional support and encouragement. It is a free service that we provide where a person can register a name for themselves, share their story or situation, and then await feedback from others.

Additionally, we monitor the conversations that take place on the forums. All moderators are trained and qualified mental health professionals. They assure that all subjects discussed and conversations remain appropriate, provide their professional opinions and own perspective on the issues raised, and take any necessary corrective action if anyone becomes inappropriate. For instance, monitors may provide corrections about factual information that someone states, they may encourage a person to

speak with their doctor as opposed to self-medicating, or they may delete a user's account if that person becomes habitually abusive towards others.

The forums are available to the general public. The only requirement is that a person have access to an internet connection. There are no costs to register or participate in the forums.

Telephonic Counseling

As further described in attachment #7, telephonic counseling sessions will provide individuals with the opportunity to speak one-on-one with a qualified and licensed therapist or mental health counselor. These sessions allow for an obviously much more personalized and individualized level of care and attention than the online forums can provide.

While the specific charges for this service are at present undetermined, they will be reasonable, at or ideally below fair market value, and related to the cost of providing the service. Additionally, we will provide options wherein individuals who may not be able to afford the yet to be determined charges can receive at least a limited number of free sessions before or while being referred to other services.

Telephonic counseling sessions are available to the general public. Individuals are not required to be registered on the forums or have made any prior connection or have had any previous interaction in any manner with the organization. Anybody with a telephone, whether a landline, cellular, car-based, or otherwise is eligible to use this service.

Educational Material

Educational material will be produced as further described in attachment #7. Educational material will be published primarily online and without charge. As such this information will be accessible and made available to any member of the general public who has internet access. For those without internet access or who prefer other formats, we may produce additional material in print and/or other offline formats such as on a CD.

Regardless of the means of distribution and format of publication, these educational materials will provide factual and experience-based information about various emotional issues and mental health conditions. We will also provide referral information such as to crisis and other hotlines that specialize in addressing particular issues as well as national and local organizations that may be able to assist in non-emotional, and more practical ways.

While we do not intend to charge for online content, offline content may come with a small charge which at present is undetermined. In the event that such charges are implemented they will be reasonable, at or ideally below fair market value, and related to the cost of producing such materials.

Brokering Person-to-Person Services

The brokering of person-to-person services is described further in attachment #7. These services are provided by the members of our forums for the benefit of other members. Membership is free and open to everyone, which means that anybody who would like to take part in this service is welcome to do so. There are no charges or fees for this service.

This particular service requires only that individuals have access to the internet. While not everyone has regular access to the internet, most people who do not are able to obtain such access through local community resources such as a public library. As with all other services and benefits provided, there are no limitations as to who may participate. This service is likewise made available to the public at large.

Line 1b

As described in greater detail above (see attachment #20, line 1a) and in attachment #7, there are at present five main activities currently in practice or planned for this organization. These include direct-impact projects, online forums, telephonic counseling, educational material, and the brokering of person-to-person services.

While these activities are for the most part aimed primarily at and for the benefit of individuals and their families, they are also made available to groups and organizations when and where desired. Just as we do not limit our activities to particular individuals, our services are made available and are accessible to any and all groups and organizations who aim to use such services for charitable and non-commercial purposes.

While we do not require that all groups be formally recognized as a 501(c)(3) tax-exempt organization, we will aim to assure that groups who use our services are doing so for appropriately charitable and non-commercial reasons. For example, if an informal group of neighbors joined together to help clean up their community and wanted to use our brokering of person-to-person services to seek out volunteers we would not be averse to allowing them to do so.

On the other hand, we would not permit it if a for-profit corporate entity sought to take advantage of our telephonic counseling services to provide a formal employment benefit to their own employees in lieu of hiring a formal employee assistance program (EAP) designed for just such purposes, solely so as to benefit financially from our much more modest charges compared to the EAP. Such a for-profit entity who does not have a formal EAP may on a one-on-one basis provide an informal referral to a particular employee who could benefit from our services, but we will not permit an organization as a whole to take advantage of our services, burdening our resources and taking business away from a for-profit business designed specifically for such purposes, simply so as to save money.

With the only caveats to availability of benefits to organizations being that which is described in this attachment and as expanded upon in attachment #7, such organizations are not required to actually be

formally recognized 501(c)(3) tax-exempt organizations, so long as their purposes and intentions behind using a particular service are charitable and non-commercial in nature.

Limitations to the Provision of Benefits to Individuals & Organizations

All programs described here are intended to be in furtherance of the corporation's tax-exempt purposes as defined in section 501(c)(3) of the Internal Revenue Code. Encouragemint, Inc. is a non-membership based corporation that does not limit the provision of benefits provided through its programs to any particular type of individual, group of individuals, or organizations except as explained in attachment #20, line 1b. While projects are geared towards particular causes that represent the unique tax-exempt purposes of this corporation, all members of the general public are eligible to be potential recipients of the benefits provided and to be provided by this organization.

Provision of Benefits Wherein a Family or Business Relationship Exists

As described in attachment #7 and attachment #20 this corporation has five activities currently in practice or planned for future implementation. These include direct-impact projects, online forums, telephonic counseling, educational material, and the brokering of person-to-person services.

Individuals who have a family or business relationships with any officer, director, or highest compensated employee or independent contractor listed in Part V, lines 1a, 1b, and 1c, or who may establish a family or business relationship with an officer, director, or highest compensated employee or independent contractor in the future may not directly benefit from the provision of any activity engaged in by this corporation except as they may coincidentally qualify as members of the general public. Additionally, they may not receive any additional benefits not available to the general public or any preferential treatment by virtue of having such a relationship.

In no instance can an individual, group of individuals, or an organization with any such relationship as described above be the recipient or beneficiary of a direct-impact project. It is only in the other four activities where incidental qualification may apply.

An individual, group of individuals, or an organization may for instance participate in the online forums, including the brokering of person-to-person services, or benefit from the educational material produced by this corporation by virtue of their membership in the general public. Registration in the online forums allows for anonymity wherein someone with a relationship as described above would not be recognized or identified as such. All individuals who participate in the online forums are encouraged to register with a pseudonym in lieu of a username that would allow them in any way to be personally identified. As such, benefiting from participation in the online forums or reading, viewing, listening to, etc. any of the educational material produced is strictly incidental and provided to such individuals, groups of individuals, or organizations strictly as members of the general public with no additional provision of benefits or preferential treatment of any kind being provided by virtue of their relationship to an officer, director, highest paid employee or independent contractor, or any other such relationship.

Any individual, group of individuals, or organizations who may have a family or business relationship as described herein may participate in telephonic counseling sessions so long as they are not directly working with (i.e. counseled by) an individual with whom such a relationship exists. So long as the provider and recipient of the counseling are unrelated and share no family, business or other similar relationship with one another the provision of such telephonic counseling will be permitted. Additionally, the recipient of such telephonic counseling must not receive any additional benefits or preferential treatment of any kind, such as a free session or sessions, discounted session or sessions, more time given, etc. by virtue of the relationship they hold to an officer, director, or highest compensated employee or independent contractor.

Successor to Another Organization

The question of successorship may be thought of as one defined by a technicality. The name Encouragemint was recorded at the county level as a trade name or doing business as (dba) name in October of 2012. At this time it was registered in Monmouth County, New Jersey as a sole-proprietorship by Mark Scarola.

The official description of the predecessor business was at that time described simply as “emotional support”. The actual purpose behind the predecessor business was the same as the new, corporate entity. The intention behind registering at the county level was simply to secure the name Encouragemint for the time being.

The predecessor business was never intended to be a money driven, high profit entity. Rather it was intended to be one that would serve a need making only enough money to pursue its mission. While it may have had legal recognition as a for-profit entity by virtue of being a sole-proprietorship, it's purpose, goals, and mission were charitable in nature. The founder, Mark Scarola, was not then aware that such an organization as this one was originally envisioned could function and meet its goals as a formally recognized 501(c)(3) tax-exempt organization.

After researching the issue and learning more about what a 501(c)(3) tax-exempt organization is and is not permitted to do, it was determined that the objectives and mission of the predecessor business would in fact be in line with the requirements set forth in section 501(c)(3) of the Internal Revenue Code. The only substantial adjustment required pertained to some of the revenue generating activities that had been considered (though they were never implemented). At this point the process of establishing a corporation at the state level which could then apply for tax-exempt status began.

In the meantime the predecessor business began to build a website, but limited its activities, making for instance only a few small purchases such as a binder, pens, and business cards. It never sold goods or services to the public or began a formal marketing plan. Advertising efforts were minimal and no revenue was generated except for a single one-time donation of $20 and a one-time online affiliate referral rebate of $32. All remaining assets of the sole-proprietorship will be gifted to the new corporation. See attachment #26 and attachment #28 for further information.

With respect to leadership, the new corporation brought on additional board members and officers, while retaining the original founder of the predecessor business, Mark Scarola.

Thus the purpose of this corporation taking over the activities and assets of the original sole-proprietorship was to expand its reach by including additional personnel, obtain the legally protective benefits from personal liability that a corporation offers, and to obtain the benefits that come with being recognized as a 501(c)(3) tax-exempt organization.

Predecessor Organization: Description of Activities

As explained in attachment #23, the official description of the predecessor business was on the county formation document described simply as “emotional support”. The actual purpose behind the predecessor business was the same as the new, corporate entity. The intention behind registering at the county level was simply to secure the name Encouragemint for the time being.

The predecessor business was never intended to be a money driven, high profit entity. Rather it was intended to be one that would serve a need making only enough money as necessary to pursue its mission. While it may have had legal recognition as a for-profit entity by virtue of being a sole-proprietorship, it's purpose, goals, and mission were charitable in nature.

Specifically the predecessor organization sought to provide emotional support through the implementation of activities such as online emotional support forums, the production of relevant and related educational material, and the listing of referral sources including crisis support hotlines, agencies, and organizations aimed at addressing particular needs.

Though never actually implemented, the plan to raise money to support these activities included the selling of encouraging merchandise such as teddy bears with positive sayings printed across the chest, t-shirts with similarly positive quotes, and motivational audio CDs.

In time it became clear that a more appropriate and effective way to achieve the goals and objectives set forth by this organization would be to bring other individuals aboard and to pursue recognition as a 501(c)(3) tax-exempt organization.

Predecessor Organization: Working Relationships

The predecessor organization to the present corporation was a sole-proprietorship. It was conceived of, established by, and fully operated by one individual, Mark Scarola. Mr. Scarola is also the incorporator of the newly formed corporate entity and will be retained for inclusion on the board of directors as well as serve as an initial officer.

Mr. Scarola fully understands that a corporation and a sole-proprietorship are different legal entities and the two organizations will be treated as such. While no formal written agreement exists describing the ongoing working relationship of Mr. Scarola as a transitional character from one organization to another, his role is spelled out more precisely in attachments #13 and #17. See also attachment #23 for further details regarding the relationship between the predecessor organization and the current organization.

As the sole-proprietorship will not continue to exist, but rather will be terminated, Mr. Scarola has ceased to work as a sole-proprietor and has begun to work as an officer of the newly formed corporation. His final role as a sole-proprietor was to terminate the existence of the entity that was the sole-proprietorship.

Transfer of Assets From Predecessor Organization List

Asset	Value	How determined?	Appraisal attached?	Appraisal Location	Gift or Sale?
Website Design	$150 for design	Cost to purchase	Yes, invoice for css menu portion of design efforts attached	Page 95	Gift
Binder and sheet protector pages to hold financial documents and receipts	$13.58	Cost to purchase	Yes, receipt attached	Page 97	Gift
Glass jars for fundraising campaign (including production costs and shipping preparation)	$17.10 for shipping labels and packing tape; $6.80 for label design work and printing; $77.18 for shipping boxes and actual glass jars	Cost to purchase materials and hire designer	Yes, receipts attached for shipping labels, packing tape, label design, and printing. Invoice attached for shipping boxes and glass jars.	Page 98	Gift
Promotional minicards	$24.99	Cost to purchase	Yes, invoice attached	Page 100	Gift
Generic business cards	$21.48	Cost to purchase	Yes, receipt attached	Page 101	Gift
Marketing brochures	$175.84	Cost to purchase	Yes, receipt attached	Page 102	Gift
Creation of a video for online marketing	$5.00	Cost to purchase	Yes, receipt attached	Page 103	Gift
Dry erase board and markers for use in video directing	$12.77	Cost to purchase	Yes, receipt attached	Page 104	Gift

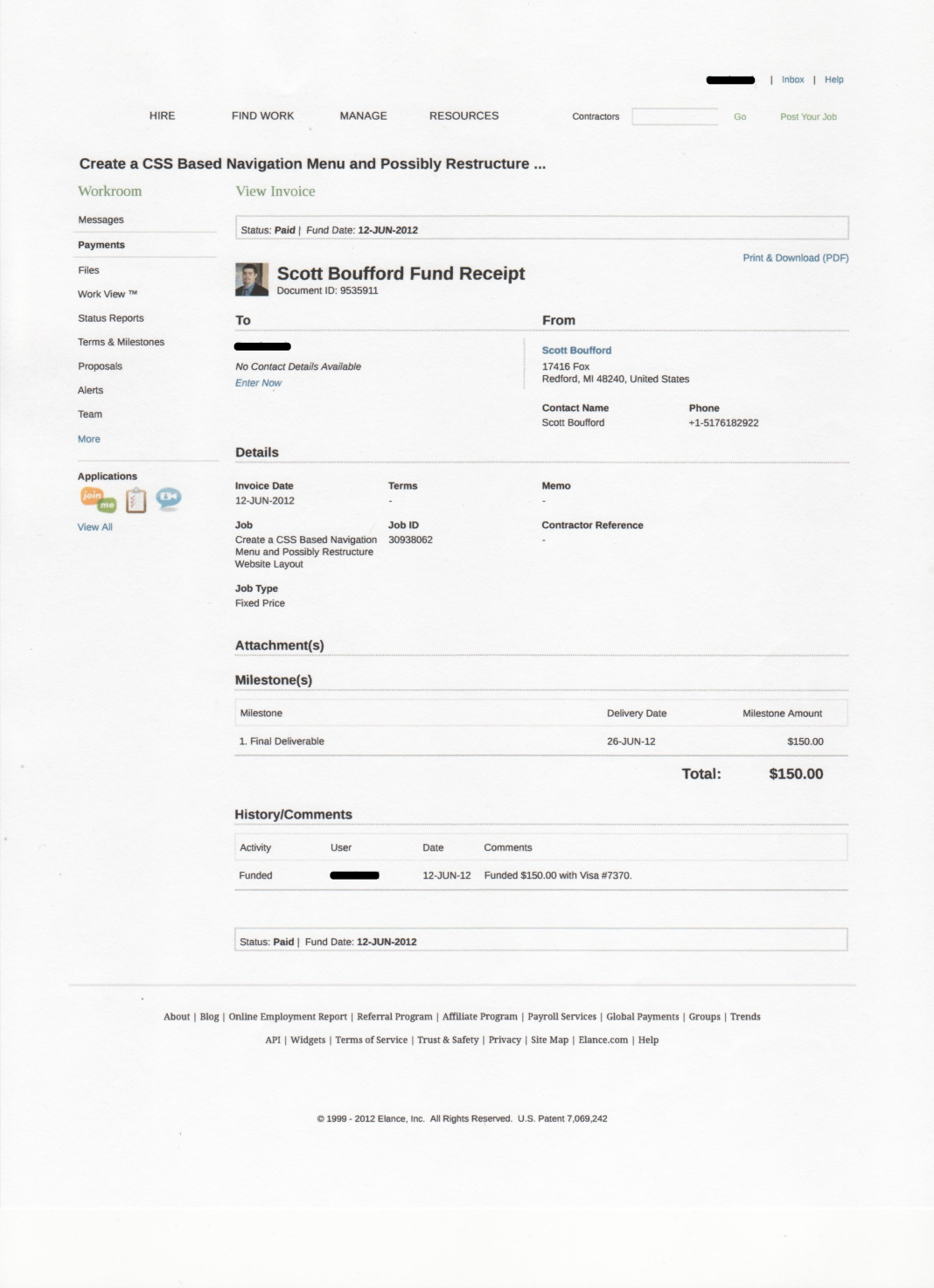
UPS Store mailbox rental service	$180 (1 year at $15/month)	Cost to rent	Yes, receipt attached	Page 104	Gift
Background music for fundraising video (license to use)	$0.99	Cost to purchase	Yes, receipt attached	Page 105	Gift
Personalized business cards	25.49	Cost to purchase	Yes, invoice attached	Page 106	Gift
Ownership rights (licenses) to stock photography to be used on website and and marketing materials	68.99	Cost to purchase	Yes, invoice attached	Page 107	Gift
Cash available in checking account	$1786.47	Current balance	Yes, statement attached	Page 108	Gift

All receipts, invoices, and other such relevant documentation indicating the determination of value of assets listed above have been copied. See attachment #27. The determination of value for each asset has been made wherever possible using the actual purchase price of goods or services that can and have been transferred to the new corporation.

Depreciation of the value of assets has been omitted as materials are considered to still hold their full value in one form or another. For example, business cards that have been given out have already generated value by virtue of their marketing of the business. Those that have not yet been given out still hold the same potential to market the business and thus continue to maintain the same inherent value.

The cash balance held in the checking account came from a personal deposit originating from the personal savings of Mark Scarola, the sole-proprietor of the predecessor organization and incorporator of the new corporation. Like all other assets this money has been gifted to the new organization.

A similar approach has been taken to the value of time spent by Mr. Scarola. The time spent working as a sole-proprietor generated no profits and as such he was not financially compensated. For this reason, no financial value has been placed on the hours spent updating the website, designing the business cards, etc.



[redacted] | Inbox | Help

HIRE FIND WORK MANAGE RESOURCES Contractors Go Post Your Job

Create a CSS Based Navigation Menu and Possibly Restructure ...

Workroom

Messages
Payments
Files
Work View ™
Status Reports
Terms & Milestones
Proposals
Alerts
Team
More

Applications

View All

View Invoice

Status: **Paid** | Fund Date: **12-JUN-2012**

Print & Download (PDF)

Scott Boufford Fund Receipt

Document ID: 9535911

To

[redacted]

No Contact Details Available
Enter Now

From

Scott Boufford
17416 Fox
Redford, MI 48240, United States

Contact Name
Scott Boufford

Phone
+1-5176182922

Details

Invoice Date
12-JUN-2012

Terms
-

Memo
-

Job
Create a CSS Based Navigation Menu and Possibly Restructure Website Layout

Job ID
30938062

Contractor Reference
-

Job Type
Fixed Price

Attachment(s)

Milestone(s)

Milestone	Delivery Date	Milestone Amount
1. Final Deliverable	26-JUN-12	$150.00
	Total:	**$150.00**

History/Comments

Activity	User	Date	Comments
Funded	[redacted]	12-JUN-12	Funded $150.00 with Visa #7370.

Status: **Paid** | Fund Date: **12-JUN-2012**

About | Blog | Online Employment Report | Referral Program | Affiliate Program | Payroll Services | Global Payments | Groups | Trends
API | Widgets | Terms of Service | Trust & Safety | Privacy | Site Map | Elance.com | Help

© 1999 - 2012 Elance, Inc. All Rights Reserved. U.S. Patent 7,069,242

1&1 Internet Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

Invoice Date: 07/23/2013
Customer ID: 151225721
Contract ID : 35010750
Invoice No. : 202004249511

Mark Scarola
Suite 273
57 South Main Street

Neptune, NJ 07753
UNITED STATES

Customer Service
E-Mail: billing@1and1.com
http://www.1and1.com

Invoice Summary (1&1 Dual Advanced)

Billing period starting: 07/22/2013

Item	No.	Service	Charges	Usage	Total
1	18655	Basic Fee 07/22/2013-10/22/2013 s375374449.onlinehome.us inspirmint.com mintistic.com encouragemint.com	$8.99 a month	3 mo.	$ 26.97
2	1001983	Special Offer Discount for line-item 1	Special Offer		$ -6.00
Total amount due					**$ 20.97**

The total amount due will be charged to your credit card. Thank you.

1&1 Internet Inc. - Citibank, N.A. - Account #: 54348256 - ABA #: 021000089 - Swift code: CITIUS33

TARGET
EXPECT MORE. PAY LESS.

MANALAPAN - 732-294-5190
02/21/2012 12:44 PM EXPIRES 05/21/12

HOME
200030358 4PK TUMBLER T $3.14

STATIONERY-OFFICE
081030097 RING BINDER T $6.09
081050216 SHT PROTCTOR T $7.49

SUBTOTAL $16.72
T = NJ TAX 7.0000% on $16.72 $1.17
TOTAL $17.89

*2118 DISCOVER NETWORK CHARGE $17.89
AUTH CODE: 02114P

Target Pharmacy We're here to help!
9am - 9pm M-F
9am - 6pm Sat
9am - 6pm Sun

REC#2-2052-1184-0076-7678-6 VCD#752-253-545

Labels printed for glass jars

Minuteman Press
The First & Last Step In Printing.
1818 Highway 35 • Wall, NJ 07719
Wall.MinutemanPress.com
Phone: 732.449.1760 • Fax: 732.449.0841

Customer: MARK [redacted]

Date: 12/20/12

QUANTITY	DESCRIPTION	PRICE
3	color copies @ 45 ea.	1.35
	1 ARTWORK MANIPULATION	5.00
	$6.80	6.35
	TAX	.45
	TOTAL	6.80

STAPLES

that was easy.

Low prices. Every item. Every day.
1100 Highway 35 and Sunset Dr.
OCEAN TOWNSHIP, NJ 07712
(732) 918-9446

SALE 1072986 6 002 06279
1571 12/04/12 06:00

QTY SKU		PRICE
	REWARDS NUMBER 3560812293	
1	SCOTCH SHIPTAPE DI 051131642041	3.49
1	AVY LSR LBL 6UP 25 072782052645	12.49
SUBTOTAL		15.98
	Standard Tax 7.00%	1.12
TOTAL		$17.10
Visa		17.10

Card No.: XXXXXXXXXXXX6258 [S]
Auth No.: 091829

TOTAL ITEMS 2

Labels and shipping tape for glass jars

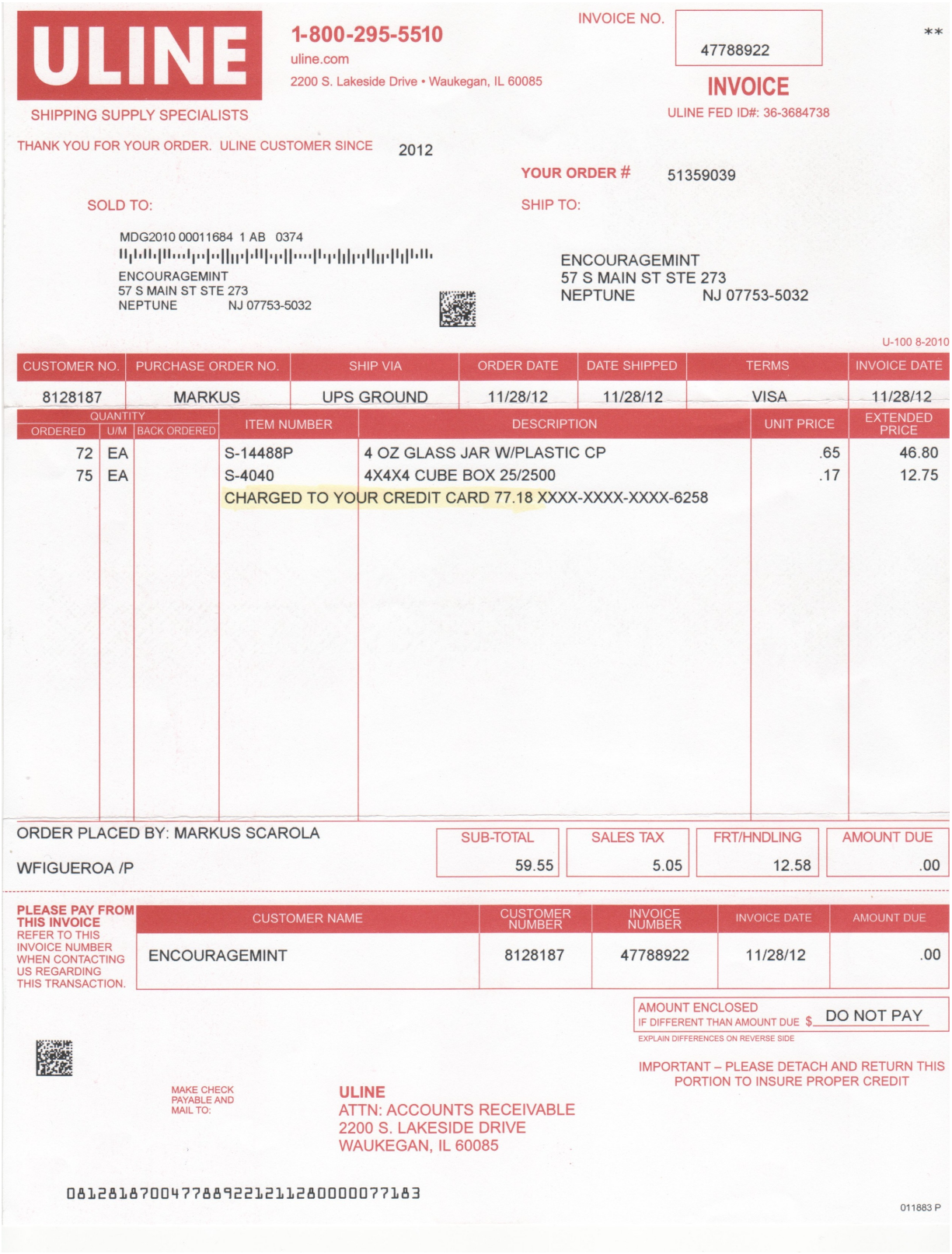
Compare and Save
with Staples-brand products.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Shopping at Staples just got even easier.
Save time when you reserve items
online and pick up in store.
Get details and try it out at staples.com

1571120412062790 2



ULINE

SHIPPING SUPPLY SPECIALISTS

1-800-295-5510
uline.com
2200 S. Lakeside Drive • Waukegan, IL 60085

INVOICE NO. 47788922 **

INVOICE

ULINE FED ID#: 36-3684738

THANK YOU FOR YOUR ORDER. ULINE CUSTOMER SINCE 2012

YOUR ORDER # 51359039

SOLD TO:

MDG2010 00011684 1 AB 0374
ENCOURAGEMINT
57 S MAIN ST STE 273
NEPTUNE NJ 07753-5032

SHIP TO:

ENCOURAGEMINT
57 S MAIN ST STE 273
NEPTUNE NJ 07753-5032

U-100 8-2010

CUSTOMER NO.	PURCHASE ORDER NO.	SHIP VIA	ORDER DATE	DATE SHIPPED	TERMS	INVOICE DATE
8128187	MARKUS	UPS GROUND	11/28/12	11/28/12	VISA	11/28/12

QUANTITY ORDERED	U/M	BACK ORDERED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
72	EA		S-14488P	4 OZ GLASS JAR W/PLASTIC CP	.65	46.80
75	EA		S-4040	4X4X4 CUBE BOX 25/2500	.17	12.75
				CHARGED TO YOUR CREDIT CARD 77.18 XXXX-XXXX-XXXX-6258		

ORDER PLACED BY: MARKUS SCAROLA

WFIGUEROA /P

SUB-TOTAL	SALES TAX	FRT/HNDLING	AMOUNT DUE
59.55	5.05	12.58	.00

PLEASE PAY FROM THIS INVOICE
REFER TO THIS INVOICE NUMBER WHEN CONTACTING US REGARDING THIS TRANSACTION.

CUSTOMER NAME	CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	AMOUNT DUE
ENCOURAGEMINT	8128187	47788922	11/28/12	.00

AMOUNT ENCLOSED
IF DIFFERENT THAN AMOUNT DUE $ DO NOT PAY
EXPLAIN DIFFERENCES ON REVERSE SIDE

IMPORTANT – PLEASE DETACH AND RETURN THIS PORTION TO INSURE PROPER CREDIT

MAKE CHECK PAYABLE AND MAIL TO:

ULINE
ATTN: ACCOUNTS RECEIVABLE
2200 S. LAKESIDE DRIVE
WAUKEGAN, IL 60085

0812818700477889221211280000077183

011883 P

moo.com

MOO Inc.
985 Waterman Avenue
East Providence 02914
United States

Need help?
moo.com/help/contact-us.html

PAYMENT DETAILS	
INVOICE TO	Mark Scarola *Encouragemint* 57 South Main St. Suite 273 Neptune NJ 07753 United States
INVOICE NO	HC01270491
INVOICE DATE	21 Dec 2012
PAID BY	Mark Scarola Visa **** **** **** 6258

SHIPPING DETAILS	
ORDER DATE	21 Dec 2012 14:19
SHIPPING OPTION	USPS Standard
EST. DELIVERY DATE	7 Jan 2013
TRACKABLE	YES
TRACKING DETAILS	
SHIPPING COST	$5.00
SHIPPING TO	Mark Scarola Encouragemint 57 South Main St. Suite 273 Neptune NJ 07753 United States
VAT NUMBER	
TELEPHONE	

ORDER SUMMARY		
Item	Quantity	Price
Matte Laminate Minicards	100	$19.99
Shipping & Handling		$5.00
TOTAL		$24.99

Vistaprint Make an impression.

Account #

Order Details

Order Date: 12/31/2012 1:46 PM
Order Number: WZDZ9-02A66-4Y5

Payment Type: Visa

Order Status: Shipped
Delivery Option: 14 Days
Estimated Date of Arrival: 1/14/2013

Ship To:
[redacted]
Inspirmint
[redacted]
United States of America
Phone: [redacted]
advertising@inspirmint.com

Bill To:
[redacted]
Inspirmint
[redacted]
United States of America
Phone: [redacted]
advertising@inspirmint.com

Status Information	My Products		Quantity	Price	Subtotal
Item Status: Shipped 1/3/2013 **Carrier:** UPS Mail Innovations **Tracking #:** 9274890104274100060626518 8		**Premium Business Card** Uploaded logo/photo/design Uploaded logo/photo/design Color Back Side Matte Stock	250	$10.00 INCLUDED $4.99 $6.49 INCLUDED	**$21.48**

	Original Price	You Pay
Product Total:	~~$42.96~~	$21.48
Shipping & Processing (Standard 14 Days):		FREE
Total:	~~$42.96~~	$21.48
		You Saved $21.48!

Vistaprint Make an impression.

Account #

Order Details

Order Date: 1/7/2013 7:26 PM
Order Number: T48HN-02A40-2E7
Payment Type: Visa
Order Status: Processing
Delivery Option: 14 Days
Estimated Date of Arrival: 1/22/2013

Ship To:
Mark Scarola
Encouragemint
57 South Main Street
273
Neptune, NJ 07753
United States of America
Phone: [redacted]
advertising@inspirmint.com

Bill To:
Mark Scarola
Encouragemint
57 South Main Street
273
Neptune, NJ 07753
United States of America
Phone: [redacted]
advertising@inspirmint.com

Status Information	My Products		Quantity	Price	Subtotal
Item Status: Processing		Brochure	500	$154.99*	
		Uploaded logo/photo /design		$3.74*	
		Uploaded logo/photo /design		$3.74*	$162.47

	Original Price	You Pay
Product Total:	~~$216.07~~	$162.47
Shipping & Processing (Standard 14 Days):		$13.37
Total:	~~$230.34~~	$175.84
		You Saved $54.50!

*Bonus Buy Item. Pricing applies to this order only.

Subject: Receipt for Your Payment to fiverr.com
From: "service@paypal.com" <service@paypal.com>
Date: 01/11/2013 05:23 PM
To: Encouragemint <sales@encouragemint.com>

PayPal

Jan 11, 2013 14:23:42 PST
Transaction ID: 5EN492729U873454U

Hello Encouragemint,

You sent a payment of $5.00 USD to fiverr.com

(feedback@fiverr.com)

It may take a few moments for this transaction to appear in your account.

Merchant
fiverr.com
feedback@fiverr.com

Instructions to merchant
You haven't entered any instructions.

Shipping address - confirmed
Encouragemint
57 South Main Street
Suite 273
Neptune, NJ 07753-5032
United States

Shipping details
The seller hasn't provided any shipping details yet.

Description	Unit price	Qty	Amount
create an HD video for website, YouTube, advertising Item# 1155426	$5.00 USD	1	$5.00 USD

Subtotal	$5.00 USD
Total	$5.00 USD
Payment	$5.00 USD

Payment sent to feedback@fiverr.com

Issues with this transaction?
You have 45 days from the date of the transaction to open a dispute in the Resolution Center.

Questions? Go to the Help Center at: www.paypal.com/help.

Rate of Exchange: If this transaction involves a currency conversion, there will be an exchange rate shown above. This exchange rate includes a 2.5% spread above the wholesale exchange rate at which PayPal obtains foreign currency, and the spread is retained by PayPal. If and when the Recipient chooses to withdraw these funds from the PayPal System, and if the withdrawal involves a currency conversion, the Recipient will convert the funds at the applicable currency exchange rate at the time of the withdrawal, and the Recipient may incur a withdrawal fee.

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page.

The UPS Store - #4433
57 S Main St
Neptune, NJ 07753
(732) 502-0038

03/29/13 03:33 PM

We are the one stop for all your shipping, postal and business needs.

001 062101 (004) TO $ 180.00
FS Personal Small NR QTY 12
Reg Unit Price $ 15.00

SubTotal $ 180.00
Total $ 180.00

VISA $ 180.00
ACCOUNT NUMBER * ************6258
Appr Code: (S) Sale
Mailbox Services Transaction:
Mailbox # 273
Customer Mark Scarola

Thank You Mark Scarola

Items Designated NR are NOT eligible for Returns, Refunds or Exchanges.

Receipt ID 8200999866945388368 3 012 Items
CSH: CHARLES Tran: 3791 Reg: 002

Whatever your business and personal needs, we are here to serve you.

ENTER FOR A CHANCE TO
WIN $1000

We value your feedback
To enter please complete the customer satisfaction survey located at:

www.theupsstore.com/survey

For official rules and Terms and Conditions go to www.theupsstore.com and click on the Customer Experience Survey link

Box Rental for 1 year

TARGET
EXPECT MORE. PAY LESS.

OCEAN TOWNSHIP - 732-918-6645
03/15/2013 04:30 PM EXPIRES 06/13/13

STATIONERY-OFFICE

081070466	DRYERASE BRD	T	$4.84
081070470	DRY ERASE	T	$7.09

SUBTOTAL $11.93
T = NJ TAX 7.0000% on $11.93 $0.84
TOTAL $12.77
*6258 VISA CHARGE $12.77

REC#2-3074-1378-0077-4528-5 VCD#752-258-648

Dry Erase Board & Markers for projects

MONTHLY $1500 GIFTCARD

PLUS 6 Instant winners!

TELL US ABOUT YOUR VISIT WITHIN 72 HOURS
ON OUR NEW SHORTER SURVEY:

www.informtarget.com
User ID: 7692 5862 2992
Password: 254 715

For a monthly chance to win:
One $1,500 TGT GiftCard national sweepstakes
---PLUS---
Six $25 instant TGT GiftCard winners/state

EN UN PLAZO DE 72 HORAS
CUENTENOS SOBRE SU VISITA USANDO
NUESTRA NUEVA Y CORTA ENCUESTA:
www.informtarget.com

Tenga la oportunidad mensual de ganar:
Una tarjeta TGT GiftCard de $1,500 en un sorteo nacional Y
Seis ganadores por estado al instante de una tarjeta TGT GiftCard de $25.

18+ TO ENTER,
TARGET TEAM AND FAMILY NOT ELIGIBLE.
FOR COMPLETE RULES, SEE GUEST SERVICE
OR WWW.INFORMTARGET.COM

eceipt for Your Payment to JewelBeat Corporation

Subject: Receipt for Your Payment to JewelBeat Corporation
From: "service@paypal.com" <service@paypal.com>
Date: 04/15/2013 04:10 PM
To: Encouragemint <sales@encouragemint.com>

PayPal logo

Apr 15, 2013 13:10:54 PDT
Transaction ID: 9V020019278499120

Hello Encouragemint,

You sent a payment of $0.99 USD to JewelBeat Corporation

(sales@jewelbeat.com)

It may take a few moments for this transaction to appear in your account.

Merchant
JewelBeat Corporation
sales@jewelbeat.com

Instructions to merchant
You haven't entered any instructions.

Shipping address - confirmed
Encouragemint
57 South Main Street
Suite 273
Neptune, NJ 07753-5032
United States

Shipping details
The seller hasn't provided any shipping details yet.

Description	Unit price	Qty	Amount
Our World Alive	$0.99 USD	1	$0.99 USD

Background music for Pawsibilities video

Subtotal	$0.99 USD
Total	$0.99 USD
Payment	$0.99 USD

Payment sent to sales@jewelbeat.com

Issues with this transaction?
You have 45 days from the date of the transaction to open a dispute in the Resolution Center.

Questions? Go to the Help Center at: www.paypal.com/help.

Rate of Exchange: If this transaction involves a currency conversion, there will be an exchange rate shown above. This exchange rate includes a 2.5% spread above the wholesale exchange rate at which PayPal obtains foreign currency, and the spread is retained by PayPal. If and when the Recipient chooses to withdraw these funds from the PayPal System, and if the withdrawal involves a currency conversion, the Recipient will convert the funds at the applicable currency exchange rate at the time of the withdrawal, and the Recipient may incur a withdrawal fee.

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page.

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

1 of 2

04/15/2013 04:16 PM

moo.com

MOO Inc.
985 Waterman Avenue
East Providence 02914
United States

Need help?
moo.com/help/contact-us.html

PAYMENT DETAILS	
INVOICE TO	Mark Scarola Encouragemint 57 South Main St. Suite 273 Neptune NJ 07753 United States
INVOICE NO	HC01673023
INVOICE DATE	30 Jun 2013
PAID BY	Mark Scarola Visa **** **** **** 6258

SHIPPING DETAILS	
ORDER DATE	30 Jun 2013 13:00
SHIPPING OPTION	USPS Standard
EST. DELIVERY DATE	12 Jul 2013
TRACKABLE	YES
TRACKING DETAILS	
SHIPPING COST	$5.50
SHIPPING TO	Mark Scarola Encouragemint 57 South Main St. Suite 273 Neptune NJ 07753 United States
VAT NUMBER	
TELEPHONE	

ORDER SUMMARY

Item	Quantity	Price
Matte Laminate Business Cards	50	$19.99
Shipping & Handling		$5.50
TOTAL		$25.49

Dreamstime LLC
1616 Westgate Circle, Brentwood, TN 37027, United States
Tax ID: 56-2541983

Customer name: Mark Scarola
Location: Neptune, United States - NJ
Company: Encouragemint, Inc.
VAT/Fiscal Number:
Address: 57 South Main Street Suite 273
Phone: [redacted]

Invoice no.: 9882843
Date: 06/26/2013 10:51

Description	Method of payment	Plan	Unit price	Total
Dreamstime.com Stock Photography	**Credit Card (**** 6258)**	**60(credits)**	**$1.15**	**$68.99**

PAID

PROVIDENT BANK
Commitment you can count on

P.O. Box 1001
Iselin, NJ 08830-1001

Address Service Requested

ENCOURAGEMINT
57 S MAIN ST STE 273
NEPTUNE NJ 07753-5032

Account Number	[redacted]
Statement Date	07/31/2013
Statement Thru Date	07/31/2013
Checks/Items Enclosed	1
Page	1

Customer Service Information

Customer Service 24 hours
(800) 448-PROV (7768)

Visit Us Online
www.ProvidentNJ.com

RELATIONSHIP SUMMARY AND CURRENT STATEMENT ACTIVITY

Account Type	Account Number	Balance
BUSINESSADVANTAGE CKNG	[redacted]	$1,786.47

BUSINESSADVANTAGE CKNG

Account Number: [redacted]

Account Owner(s): ENCOURAGEMINT

Balance Summary

Beginning Balance as of 07/01/2013	**$1,944.46**
+ Deposits and Credits (0)	$0.00
- Withdrawals and Debits (3)	$157.99
Ending Balance as of 07/31/2013	**$1,786.47**
Service Charges for Period	$0.00
Average Balance for Period	$1,857.00

Transaction Detail

Date	Description	Deposits	Withdrawals	Balance
Jul 01	BEGINNING BALANCE			$1,944.46
Jul 01	POS PURCHASE NON-PIN		25.49	1,918.97
Jul 10	POS PURCHASE NON-PIN		20.00	1,898.97
Jul 19	TOTAL NUMBER OF CHECKS PAID TODAY 1		112.50	1,786.47
Jul 31	ENDING BALANCE			$1,786.47

ATM/Debit Card Summary

Date	Description	Deposits	Withdrawals
Jul 01	POS PURCHASE NON-PIN MOO INC PRINTING WWW.MOO.COM RI 00000IN8000 *****[redacted] 06/30 23:42		25.49
Jul 10	POS PURCHASE NON-PIN FACEBOOK.COM*52Q9522L7 WWW.FB.ME/CC CA 00000IN9000 *****[redacted] 07/09 18:16		20.00

PROVIDENT BANK
Commitment you can count on

Account Number	[redacted]
Statement Date	07/31/2013
Statement Thru Date	07/31/2013
Page	2

Checks Posted * Indicates a Skip in Check Number(s)

Date	Check No.	Amount
Jul 19	1	112.50

PROMOTIONS AND OFFERS

Disclosure from page one:
*Some restrictions and limitations may apply. Merchant processing services provided exclusively by First Data Corporation. Merchant processing cost comparison based on all merchant services processing charges shown on a recent processor merchant statement. The $500 will come in the form of a Visa® Gift Card. Limit one gift card per merchant, regardless of the number of business locations. Please allow 6 to 8 weeks for your gift card. Other fees may apply. Offer may be extended, modified or discontinued at any time without notice.

BUSINESS LOANS
Designed to help your business grow.
866.4NJ.BIZZ ProvidentNJ.com
Equal Opportunity Lender
Equal Housing Lender
Member FDIC

Transfer of Assets Agreement

Transfer of Name and Other Assets

This Transfer of Name and Other Assets Agreement (the "Agreement") is effective September 3, 2013,

BETWEEN: **Encouragemint** (the "Transferor"), a sole-proprietorship organized at the county level in Monmouth County, New Jersey, and located at:

57 South Main Street
Suite 273
Neptune, NJ 07753-5032

AND: **Encouragemint, Inc.** (the "Transferee"), a corporation organized and existing under the laws of the State of New Jersey, located at:

57 South Main Street
Suite 273
Neptune, NJ 07753-5032

WHEREAS the Transferor is the owner of the name, logo, and all assets of the organization;

WHEREAS the Transferee desires to receive and the Transferor desires to release all said Assets;

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. All rights to the assets are owned by the Transferor and no other person has any right to use the Assets or any variation thereof. Encouragemint, Inc. wishes to receive upon transfer all rights, titles, and interests of the Transferor in and to the Assets and their ongoing use for the Transferee's sole use and benefit.

2. The Transferor shall amend any documents and sign and file any documents which may be required so that it no longer includes any assignment of right, title, or interest to the name, logo, or assets of the organization. The Transferor shall also file dissolution of trade name documents with the Monmouth County Clerk's Office (located in New Jersey), wherein it shall no longer have or show any right, title, or interest in the trade name "Encouragemint", thus allowing the Transferee to file for use of the name without conflict or potential conflict from the Transferor. These requirements must be fulfilled in full within six months of the signing of this Agreement.

3. All rights, title, and interest in and to the name, logo, and all assets of the organization are assigned to the Transferee for its sole use and benefit, and to be used as it sees fit.

4. The Transferor will also deliver to the Transferee, without retaining any copies thereof, whether in written, electronic, or other form, a list of online forum members, original website pages and design documents, all financial paperwork including but not limited to bank statements and receipts for purchases made, all relevant business paperwork and documents whether in written, electronic, or other form, all email accounts, addresses, and organizational contacts, any and all marketing or promotional materials, access to and account numbers and passwords for access to the organization's website, possession and title to the domain name Encouragemint.com, all rights, permissions, release forms, and licenses to use, edit or manipulate, and disseminate any and all photographs, music, audio, video, and other such productions, all physical items that have been purchased specifically for the use of the organization, access to and use of the UPS Store rented mailbox which was paid in full upfront for one full year, as well as all cash residing in the organization's business checking account at the time that this Agreement is made effective.

5. All assets including but not limited to the organization's name, its logo, the domain name Encouragemint.com, promotional material, photographs, music, audio, video, and other such productions, the UPS Store mailbox, all other physical and tangible assets, and the cash balance in the organization's business checking account (collectively, “Inventory”) are owned by the Transferor free and clear of all rights of any third parties, security interests, title retention agreements, or other encumbrances (collectively, “Liens”). Additionally, the Inventory is in good condition and working order, save and except for any normal wear and tear in light of its age.

6. The Transferor transfers all Inventory to the Transferee free and clear of any Lines and in such condition as indicated in item five above. The Transferor may not sell, transfer, or otherwise dispose of any Inventory to any person or entity other than the Transferee or those authorized to act on its behalf once this Agreement is made effective.

7. The transfer of assets described herein this Agreement is made entirely free of any financial consideration or other compensation of any sort. It is fully and entirely a gift being transferred in name alone.

8. Until this Agreement is made effective, the Transferor will provide to the Transferee and those authorized to act on its behalf, including but not limited to directors, officers, and representatives such as lawyers and accountants, the list of online forum members, the original website pages and design documents, all financial paperwork including but not limited to bank statements and receipts for purchases made, and all other relevant business paperwork and documents so as to simplify, ease, and make for a smooth transition from Transferor to Transferee.

9. All those representing the Transferee shall keep confidential any and all information obtained by the Transferor in connection with this transaction, unless it is otherwise generally available to the public.

10. The transaction made herein this Agreement is made exclusively between the Transferor and Transferee. No outside third parties may be brought in or added as additional recipients of assets until the transfer of all assets described herein has been fully completed.

11. The effectiveness of this Agreement and the transfer of assets described herein shall begin immediately upon the signing of this Agreement by both parties, namely the Transferor and the Transferee.

12. Each party will bear any costs or expenses associated or in connection with the proposed transaction and the requirements made of each party herein this Agreement, including without limitation fees for the filing of documents and the counsel of professional advisors.

13. This Agreement shall be governed and interpreted in accordance with the laws of Monmouth County, the State of New Jersey, and the United States of America applicable therein.

14. No agreement in connection with the proposed transaction shall be binding upon the Transferee unless it has been formally approved by its Board of Directors.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed on the date indicated above.

TRANSFEROR Encouragemint

Authorized Signature

Mark Scarola
Printed Name

Owner
Title of Authorized Individual

TRANSFEREE Encouragemint, Inc.

By:
Authorized Signature

Mark Scarola
Printed Name

President
Title of Authorized Individual

Transfer of Debts & Liabilities

The predecessor organization is not operating with any debt, short-term or long-term. The initial cash outlay made by Mark Scarola as sole-proprietor was not considered a loan, but rather a gift providing the necessary startup capital.

With respect to liabilities, all items and assets have been paid for in full upfront. This includes not only goods that were purchased, but services as well including the UPS Store rented mailbox, which has been paid in full up to the expiration date of the contract, which is approximately one year in the future. The option for renewal will be available to the new corporation at that time, but there will be no obligation to do so.

Description of Fundraising Programs

Foundation & Government Grant Solicitations

Foundation and government grant solicitations will be used as a means of leveraging our efforts. Applications for such grants will be completed by either an officer of the corporation as part of their normal and usual responsibilities or by a volunteer of the organization. In the case of officers, no additional compensation will be made or paid for funds received through grant solicitation efforts beyond what may already be received for his/her role as an officer and as expanded upon in attachment #13.

By their nature, grants are typically a form of financial support and as such solicitations for grants will seek primarily monetary support as opposed to volunteer time or in-kind donations. If the opportunity should arise to obtain volunteer time or in-kind donations through efforts originally intended to obtain monetary support in the form of a foundation or government grant, we would entertain such an opportunity so long as it would serve to further the corporation's exempt purposes which fall under the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Funds raised will be directed towards helping and supporting the continuance and/or expansion of organizational activities such as those described in attachment #7, which include direct-impact projects, online support forums, telephonic counseling, the production of educational material, and to a lesser extent the brokering of person-to-person services.

Accept Donations on Website

An active component of our fundraising efforts will entail the acceptance of donations on the organization's website. This effort will be created and maintained by one or more of the organization's officers. No additional compensation will be made or paid for funds or other donations received through such solicitation efforts beyond what may already be received for one's role as an officer and as expanded upon in attachment #13.

A combination of text, clickable buttons, links, images, video, and other such content may be employed to convey the message and solicit individual donations. Depending upon the context of the particular webpage the specific request for support will vary. In other words the webpage will dictate the destination to which donations will be directed. For example, on a page describing and showing a video about a particular direct-impact project there will be specific requests for donations of time, financial support, and in-kind donations that will pertain specifically to the cause being highlighted. Likewise, on a page describing the telephonic counseling service, online visitors may encounter a request for financial assistance aimed at running that particular activity or looking for therapists willing to volunteer their time as telephone counselors.

Funds raised from website donations may be directed to any and all activities performed by the

corporation, so long as they further its exempt purposes which fall under the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

In the case of financial donations, website visitors will be given the option of applying their donation to a particular cause, activity, or effort, or to the organization as a whole. Funds will in no case be misdirected or used for a purpose other than the one intended. Only in the case of a donation that is not specifically made to a particular cause, activity, or effort, will the funds be distributed to the area in which they are most needed as determined by the treasurer or other assigned individual, as well as towards general administrative expenses.

Mail Solicitations

Although not a planned major source of fundraising, mail solicitations will be considered. Such solicitations would be prepared by officers of the corporation as part of their normal and usual responsibilities. No additional compensation will be made or paid to officers for funds received through mail solicitation efforts beyond what they may already receive for their roles as officers and as expanded upon in attachment #13.

Mail solicitations may be for financial support, the volunteering of one's time, and/or various types of in-kind donations that can be used towards a particular goal. Funds may be raised to help support the continuance and/or expansion of organizational activities such as those described in attachment #7, which include direct-impact projects, online support forums, telephonic counseling, the production of educational material, and to a lesser extent the brokering of person-to-person services.

The volunteering of one's time may include the using of trained and qualified mental health professionals to moderate the online forums and/or provide telephonic counseling, having individuals with an appropriate background and/or education to assist in the authoring of educational materials, and offering their services in whatever way may be beneficial and useful in our direct-impact projects, which may include activities such as conducting an interview, editing a promotional video for online use, or sorting through donations.

In-kind donations may also be solicited wherein they can contribute to the support of our direct-impact projects. For example, in our first project we collected clothing, children's toys and books, a toaster oven, non-perishable food, and personal hygiene items for survivors of Hurricane Sandy.

Individuals & Organizations Raising Funds for Encouragemint, Inc.

This newly formed corporation has not entered into written or oral contracts with any individuals or organizations to raise funds, and has no specific plans to do so in the foreseeable future.

Fundraising Activities for Other Organizations

One of this corporation's activities is the raising of support for other organizations. Support in this sense is not limited to financial support. It may also include in-kind donations, awareness building of a cause or program, practical assistance, and the solicitation and organization of individuals willing to volunteer their time, efforts, and talents such as marketing assistance, plumbing assistance, or clerical assistance.

The process of raising such support begins with the determination of an appropriate cause. We will consider individuals, families, formal organizations, and informal organizations who are in need and/or who are working towards goals and engaging in activities that are consistent with and in furtherance of our own 501(c)(3) tax-exempt purposes. We do not plan to require that organizations themselves hold tax-exempt status, but only that their activities are in line with our own tax-exempt purposes. Many informal organizations and groups of individuals have established themselves as community resources that can be of great assistance to the communities in which they reside.

By way of example, this corporation may collect and distribute food and clothing to the poor, organize a cleanup effort for a survivor of a natural disaster, promote and recruit volunteers for a non-profit organization that helps abused women, or engage in financial fundraising efforts to support a struggling organization that serves abused and neglected children, injured and sick animals, or senior citizens with medical issues.

In the case of organizations, we will identify a series of potential organizations with which to partner for a particular project. An officer of this organization will then meet with and interview an appropriate individual at the potential partner organization, looking to better understand their goals, prior achievements, current struggles, areas in which they have the greatest need, the impact that they're currently having, and the impact they could potentially have with additional support that we may be able to provide.

Upon the completion of interviews, a decision will be made to determine which organization we will move forward with. A combination of officers and volunteers will then complete a second interview with the partner organization. This second interview will be recorded with the video being posted online and promoted through our website, where the majority of fundraising activities will take place.

Funds raised for a particular organization will be set aside for a set period of time while funds are collected. After the collection period ends, we will return to the partner organization to conduct another video recording. This recording, which will also be posted online as evidence of our efforts and the impact of our supporters, will consist of a presentation of funds raised along with other items and services donated, as well as a reminder of the impact that such donations are expected to have, and an expression of gratitude for all of our supporters.

As a newly formed organization, we do not at the present time have any contracts or agreements describing these specific arrangements.

Please see the example provided in attachment #7 under the section entitled “Direct-Impact Projects”, where our predecessor organization put together an effort with the assistance of informal community networks to provide in-kind donations and volunteer hours for survivors of Superstorm Sandy in New Jersey. While no money was solicited, collected, or handed out as part of this particular effort, it nevertheless provides an idea of the type of efforts we intend to engage in.

States and Jurisdictions Where Fundraising Occurs

The fundraising activities of this organization will primarily be based out of the State of New Jersey, in Monmouth County, and within Neptune Township. Grant solicitations and mail solicitations will emanate from this location, unless for some unforeseen at this time reason, it becomes necessary to make use of another location. Online fundraising which is consistent of donations accepted on our website will by their very nature occur online. Please see attachment #30 for further details about specific fundraising efforts. Both fundraising for both Encouragemint, Inc. as well as fundraising performed by this organization on behalf of other organizations and individuals as described in attachment #32 are conducted out of Neptune Township, in Monmouth County, New Jersey.

While the organizations that we may raise funds for will not always be based in Neptune Township, Monmouth County, or New Jersey, our own efforts at fundraising both for this organization and other organizations and individuals are anticipated to be based strictly from this location, barring any unforeseen situations that may arise at a later date.

Intellectual Property

While the primary intention of intellectual property ownership is not to derive revenue, this organization will maintain ownership rights to certain items falling under the category of intellectual property. The particular items for which Encouragemint, Inc. intends to hold and maintain such rights include videos produced for direct-impact projects (as described in attachment #7), original pieces of music and original photographs and images that may be created for use in other such direct-impact projects, written work such as educational information and personal experiences of individuals overcoming obstacles and challenges in life, content created in the online forums, records which may be kept pertaining to telephonic counseling sessions, the trade name Encouragemint, and the organization's logo.

Videos for Direct-Impact Projects

One of this organization's main activities is the direct-impact projects described in attachment #7. A component of each direct-impact project will be the production of a video that will be published online as a means of generating interest in the cause being highlighted. Please see attachment #32 for further details about how the videos will be used.

Videos produced by Encouragemint, Inc., its directors, officers, volunteers, employees, or independent contractors will be the sole property of and fully owned by Encouragemint, Inc. Fees will not be charged for viewing of the videos. Ownership of the videos and all rights associated with ownership are intended not for revenue generation, but rather to control distribution and assure that the videos are being used in an appropriate context, that they are not being resold for profit elsewhere, or being falsely marketed as the possession of another entity.

Encouragemint, Inc. will use these videos to promote causes which further its 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. Upon dissolution of this organization, ownership rights along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Music and Photographs

In the operation of its activities, this organization, its directors, officers, volunteers, employees, or independent contractors may produce pieces of original music and/or photographs such as those taken to highlight a cause being promoted in a direct-impact project. Such projects are described further in attachment #7. Musical pieces may be used for instance as background music in a video, while photographs may be used either in a video or on the organization's website.

Such music and photographs which are created specifically for the use and benefit of this organization, and which are original creations of those producing it, will be fully owned by Encouragemint, Inc. As is

the case with the videos described above, fees will not be charged for viewing of the videos wherein an original piece of music or photography is contained, nor will fees be charged for viewing photographs or listening to music that may appear outside of a video such as on the organization's website or any marketing material. Ownership of the music and photographs and all rights associated with ownership are intended not for revenue generation, but rather to control distribution and assure that they are being used in an appropriate context, that they are not being resold for profit elsewhere, or being falsely marketed as the possession of another entity.

Encouragemint, Inc. will use these items to promote causes which further its 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. Upon dissolution of this organization, ownership rights along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Educational Information

Educational information will be created for use on the organization's website regarding various issues pertaining to emotional health and well-being and mental health issues.

Educational materials may consist of warning signs and symptoms of a particular mental health condition, currently held scientific theories for understanding emotional and other life issues, strategies, techniques, methods, and ideas for how to handle and address emotionally charged issues, recommendations for how to go about finding a therapist, etc. These works which are made freely available to all members of the public on this organization's website may be produced by Encouragemint, Inc., its directors, officers, volunteers, employees, or independent contractors, and will be the sole property of and fully owned by Encouragemint, Inc.

Such information is made publicly available and is free of charge. Ownership and all rights associated with ownership are intended not for revenue generation, but rather to control distribution and assure that they are being used in an appropriate context, that they are not being resold for profit elsewhere, or being falsely marketed as the possession of another entity.

Encouragemint, Inc. will use these works to further its 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. Upon dissolution of this organization, ownership rights to these works, along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Written Works Depicting Personal Experiences

From time to time, individuals may share their own personal stories of hardship, challenges, loss, overcoming obstacles, living with emotional pain, sources of strength and resilience, etc. Such works may be produced by visitors to the organization's website, members of the online forums, or others who otherwise happen to become aware of our organization and its purposes. Such works are not created by

the directors, officers, volunteers, employees, or independent contractors of Encouragemint, Inc. in the performance of activities and duties related to their roles as such. These individuals however may on their own time and outside of the duties and responsibilities for which they are appointed or hired, choose to create a written piece of work depicting their own personal experiences.

An example of such a work is available online as a free download and copied in attachment #35. This particular work is a graphic account of one woman's experience of having a miscarriage. It was shared by a visitor to the organization's website for the purpose of and with the intention of educating other women about the realities of miscarriage and providing a detailed account of what one may anticipate.

All such narrative works will become the sole property of and fully owned by Encouragemint, Inc. for use in furthering its 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. Upon dissolution of this organization, ownership rights to these works, along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Individuals experiences such as the example cited in attachment #35 will be published on the organization's website and made freely available to the public without charge. While no plans currently exist for doing so, the organization may one day if and when a substantial number of narratives have been received, publish the stories in the form of a book and made available to the public at large. In such an event, any revenue generated will be minimal and based upon the costs of publication and marketing. The cost of such a book would be at or below fair-market value and represent a small, fractional portion of the organization's overall revenue.

Content From Online Forums

As members participate in our online community they naturally create content. Please see attachment #7 for further information about the online forums. Using these forums as a medium through which members interact means that they are constantly creating written material.

This material is made publicly available for anyone who can access the website. Membership is required to create content of any sort and is completely free. Individuals who are not registered members still have access to reading the content created by others. As such there are no fees or charges for viewing or creating content in the online forums.

Many individuals visit our online forums on a regular basis without registering or actively participating. Some of these individuals and others who have eventually become registered members have told us that they would frequently visit the forums to find support for themselves through the encouragement offered to others who have posted their own stories.

While membership is free, it is required and used in order to maintain consistency from post to post. It allows members and non-members alike to get to know the authors and follow their stories over the course of time.

All content created in the online forums is the sole property of and is fully owned by Encouragemint, Inc. for use in furthering its 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. Upon dissolution of this organization, ownership rights to these works, along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Telephonic Counseling Records

As part of the counseling process notes are typically taken. These notes, which are held in strict confidence, include a brief narrative description of the issues that an individual is presenting with, their goals moving forward, and other clinical information such as previous drug use, hospitalizations, or medications that a person may currently be taking.

All such information is the sole property of and is fully owned by Encouragemint, Inc. for use in furthering its 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. These records may be created by the directors, officers, volunteers, employees, or independent contractors of Encouragemint, Inc. who have the experience, skills, training, and qualifications to act in the role of a therapist and who have been selected by an officer who has been in turn selected by the board of directors to select such a person or persons to serve in the role of a telephonic counselor.

These records will be maintained in a secure environment including computers with encryption software and/or password protection as well as storage of paper files in locked cabinets. The cabinets and/or computers being used will in turn remain in rooms that are themselves locked when not in use. Files, whether electronic or paper, may not be removed from site such as to be taken home by an employee or volunteer to work on later in the evening.

Furthermore, these records will not be made available to anyone who does not have legal privilege to them. That is, the directors, officers, volunteers, employees, and independent contractors of Encouragemint, Inc., as well as the general public will not be permitted to view these files under any circumstances unless they have the legal right to do so. Such instances may include a parent asking to see the file of an adult child who has signed a release of information consent form or if a court has subpoenaed such records.

No charges or fees will be assessed for the production of such records, with the exception being that those legally permitted to have access to records and who elect to view them may be charged a negligible amount to cover the costs associated with photocopying and postage, if required.

Upon dissolution of this organization, ownership rights to these works, along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Trade Name & Logo

The trade name Encouragemint will be used in connection with all activities of this organization, including but not limited to, its website, telephonic counseling sessions, direct-impact projects, educational material that may be published in any form, videos created for the direct-impact projects, as well as any and all marketing materials and mechanisms which may be developed.

Likewise the Encouragemint logo will appear in connection with all applicable activities of the organization, including but not limited to, its website, educational material that may be published in any form, videos created for the direct-impact projects, as well as marketing materials which may be created. The Encouragemint logo (shown below) does not at the present time hold trademark protection, though it is something that will be pursued.

Both the trade name and logo are the sole property of and fully owned by Encouragemint, Inc. No fees will be assessed or charged for use of the logo or trade name, as neither are designed or intended to be used as revenue generation tools. Rather both the trade name and logo are intended to establish a brand recognition that individuals and groups can associate with the services provided by this organization. To that end, both the trade name and logo are intended to be used to promote awareness and support and in doing so, to further this organization's 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3.

Upon dissolution of this organization, ownership rights to the trade name and logo, along with all assets, including intellectual property, will be irrevocably dedicated to tax-exempt purposes as described in the “Attached Method of Distribution of Assets Statement” contained within attachment #3.

Summary

The purposes of ownership and the maintenance of control over usage of the intellectual property described herein this attachment is not intended or designed to be a source of revenue.

The goals and intentions of this organization are to assure that usage of any intellectual property is done so in an honest, ethical, and consistent manner, and done so in furtherance of the organization's 501(c)(3) tax-exempt purposes as outlined in the “Attached Business Purpose Statement” in attachment #3. Additionally, the organization seeks to assure that anyone outside of the organization who seeks to use any intellectual property does so in an appropriate context, that the intellectual property is not

resold for profit elsewhere, or being falsely marketed as the possession of another entity.

This organization holds no plans or intents to derive revenue from the ownership of the intellectual property described in this attachment, with the exception of any negligible amounts that may be derived for instance from the copying of telephonic counseling records which may be provided to a party outside of the organization holding legal rights to view them.

Sample Personal Experience

The following is an example of a personal story shared by a visitor to our website. It was shared for the benefit of the public and is the story of one woman's experience having a miscarriage, including the graphic details of what she went through. No compensation was provided to the author and no fees are charged to those interested in viewing it.

This work may also be viewed online by clicking on the link at the bottom of the following webpage: http://www.encouragemint.com/pregnancy/miscarriage.html.

The Adventures of my Miscarriage

It has taken many months for me to be able to write this up and I am only doing it because I hope that someone else going through the same thing I went through might find this information helpful. When I was going through this whole ordeal there was nothing that I could find on the Internet information-wise, and this really upset me. Women need to be more aware of miscarriages because they happen often and are scary. Please keep in mind I am not a doctor, and by no means do I know what everyone will go through. I just wanted to put my experience out there in case it might help someone else.

April 10, 2012

It was a beautiful spring morning and I woke up feeling great. I had no pain or hungry, and I felt good. I was getting close to the end of my first trimester and we were bouncing around with names and trying to figure out if it was a boy or a girl. Now I know it was way too early, but this was our first pregnancy and we were incredibly excited.

I was under the impression I was a healthy young woman of 26. I never had any medical issues and I had no reason to believe I would have a miscarriage. On this day I went to work as I normally do and around 10AM needed to pee. Upon using the bathroom I noticed that there was some spotting on my panties and I immediately started worrying. So I went back to my desk and made an appointment with my doctor for two hours later, which was the earliest time she could see me.

While waiting for the time to pass I couldn’t seem to concentrate on my work anymore, so I did the one thing that my doctor always tells me not to do, searching online for medical information. My search didn’t really come up with anything other than that my baby planted itself on me and when this happens there is sometimes bleeding. The web search then stated many times that this is nothing to worry about, but to still see a doctor to ease your mind if you are scared. Knowing this information and still feeling physically fine, I trusted that what I read was correct.

Later that day when I got to my doctor she was asking me about heavy bleeding, clotting, and tissue discharge. I was really confused. I never saw anything that she was asking me about and she seemed really worried. I was then asked more questions about my bleeding, like how many pads I had gone through and how heavy on a scale of 1-10 I would say the blood was. At this point the blood was only a one on her scale.

She then proceeded to do an internal exam. You want to talk about mortifying. You are feeling gross to begin with from the bleeding and then the doctor is down there looking around. Luckily for me I have a female doctor. But what I didn't know or understand at the time that this was just the beginning and there was much more to come.

When she was done with her exam she told me that she does see some blood but there is not enough for her to be concerned. She said she wanted to send me for blood work to make sure my hormone levels were increasing properly. She then said that I was almost 11 weeks pregnant and she could get the ultrasound machine in the room to try and find the heartbeat. She stated that it is not always possible this early in a pregnancy to hear the heartbeat, but that if it would ease my mind she would try anyway.

Being as scared as I was I asked her to please try. Something I didn't know (and probably just because I live in a bubble sometimes) is that the baby is not always in your stomach. When the doctor started to rub the jelly on me for the ultrasound it was on my pubic hair. She said that the baby was right above my pelvic bone at this stage of the pregnancy. So after about 5 minutes of seeing nothing on those machines (I really don't know how doctors see anything on them anyway) she declared that she believes she has the heart beat and asked me if I heard it. I had no idea what I was listening for, so I just agreed with her.

After the appointment she said to remember that she did see a minimal amount of blood during the internal exam and to not get myself overexcited if I started bleeding more than I was at the moment. I went home from the doctors and planted myself in bed scared to move, not wanting to do anything to hurt the baby. Later that night I went to the washroom and to my surprise there was no blood! There was no blood in the toilet, on the toilet paper, or on my pad. I got really excited thinking that everything was fine, just as my doctor had said.

April 11, 2012

Waking up the next morning I was scared to pee. I didn't want the bleeding to start again and I had a bad feeling I would be bleeding because of a miscarriage. After using the washroom, to my surprise there was no blood to be seen.

I went to work as usual and then around 10AM I went to the hospital to get my blood work done. Sitting in the waiting room waiting to be called was killing me. My stomach started to act up because I was very nervous about the results. I wanted everything to come back normal.

Next I was told to pee in a cup. Being overweight and never having done this before didn't

make for an easy task. After a little bit of a mess, which I cleaned up of course, I managed to do what the doctor had asked and go back to work.

I was only at work for about 2 hours after getting my blood work done when my doctor called me. When I saw the number come up on the phone my stomach dropped. I remember wondering why she was calling me back so soon and that something else must have come up. This couldn't be good.

When I answered the phone she told me that the blood results were back and that everything looked good! She said the only concern she had was that my hormone count was 2200 which she said that wasn't high enough. But she told me not to worry, because it just means that I was actually only 7-8 weeks pregnant, and not 11 weeks along as I was previously told.

Basically I was told that I was in fact still pregnant, but just not as far along as I had thought. But I was still disappointed, feeling that I just lost 3 weeks. I wanted my baby. She then asked me if I was still bleeding and a few other questions. I told her I hadn't seen any blood since the day before. She replied that that was really good news and to enjoy the rest of my day.

April 12, 2012

I hadn't seen any more blood and I was feeling great going into day three. I was back to my old routines and was sitting at the reception desk at lunch time when I could feel bubbles passing. I was still wearing a pad because the doctor had said I might see a little more blood pass before everything got back to normal. When I went to stand up I thought that I had probably gotten up too fast because I felt a little faint. Looking back now, I really don't think that was the case.

I went to use the bathroom and noticed a lot of blood; in fact my pad was soaked. My boyfriend ended up having the car that day because he had some running around to do. So when I got back to the desk I had to call him. I had quickly become petrified and wanted to go to the emergency room immediately.

He picked me up and away we went. When we got to the emergency room there were only two people sitting in the chairs. I remember thinking that we might not be there too long. After five long hours of sitting there scared to death we were finally called in.

They hooked me up to a machine to monitor my heart and then began asking a bunch of questions. "How long have you been bleeding? How many pads have you gone through today? Are you in any amount of pain? How far along in your pregnancy are you? Are you allergic to anything? Do you have any medical conditions? Are you seeing any tissue or blood clots?"

They then told me to lay back and relax while they got someone to take some blood from me. I hate needles, and so getting my blood taken was for a few moments scarier than what I was feeling coming in.

When the nurse came to take my blood she ended up collapsing my veins in both arms. They

had to call in “The Vampire”, who apparently got his name because there is no vein he can’t catch on the first try. Anyway, The Vampire couldn’t see the veins in my arm because of how fast I bruise and he had to end up taking the blood closer to my wrist.

That trauma aside, we waited a couple more hours before we saw anyone else. I will always remember this because this young guy who didn’t look to be any older than me came into the curtained off area all smiles. I was thinking good thoughts because I figured that no doctor would walk in that happy to give bad news. He sat down and said, “Congratulations, you're pregnant!” I remember sitting there in shock thinking to myself, “No shit Sherlock”. Obviously I already knew I was pregnant.

Then he asked me a really odd question. He said that sometimes when women are pregnant they bleed through their entire pregnancy, and then asked if my mother bleed during hers. I had no idea. I just stared at him blankly. Then he said, “Your counts look good. Your hormones are rising. They are at 1650. I don’t see any reason to be concerned. Go home and get some rest and let nature take its course.” Then he walked away.

Someone else came in the room five minutes later and said that we were free to go home whenever I felt up to leaving. I was still so shell shocked I didn’t know what to say or do. Eventually I asked the nurse, “When you are talking about hormone levels, do the numbers go up or down?” She wanted to know why I asked. I told her that I would like to talk to the doctor again.

When he came back into the room I remember yelling at him, “How can you sit there all happy and tell me everything is fine that I have hormone levels that are rising like they are supposed to when they were 2200 just over 24 hours ago?!” At that moment all he said was, “Let me go consult with one of my coworkers” and he left the room. I knew then and there what was happening, and it wasn’t good. I was having a miscarriage and there was nothing I could do about it.

Eventually the doctor came back in and apologized for not reading the whole chart and having all the information regarding my case when he came in to give me the “good news”. He said he was really sorry to have to tell me this but that I was correct. My levels were dropping which meant my body was rejecting the pregnancy and I would lose the baby. He said that he was really sorry but there was nothing they could do for me and to just go home and wait it out. He said that while I am passing the pregnancy I would experience slightly heavier bleeding. He apologized again, helped me out of the bed, and I was on my way.

The shock of losing my baby didn’t really kick in right away. Sadly my concern was more about the blood. Having never been a person that could handle my own blood, I was so lightheaded that I didn’t know if I was going to make it.

For the rest of the day I didn’t find that I was any heavier than a normal period. I was changing my pad once every couple hours, but there was not a lot of blood. Changing it was more of a sanitary practice than anything else. I could still feel the bubbles but they were nothing more than an odd sensation.

I remember running out of dog food late that night deciding to go to Wal-Mart both to get out of

the house and to buy dog food for the morning. When you walk into our local Wal-Mart the pet section is all the way down one side of the building at the end. I remember being in that part of the store. It was like 11:30 at night and I was feeling these bubbles happening again, only this time the bubbles felt more liquid-like.

I looked over at my boyfriend and told him, “We have to go now!” We walked back up towards the entrance and I ducked into the bathroom. My pad was soaked. I mean there was no dry part to it.

We live exactly 4½ minutes from Wal-Mart. From the time it took us to get from there to our house I was soaked completely through my pad and underwear, and it was starting to go through my pants as well. I was mortified and scared. I didn't know how there could be so much blood. After I got myself cleaned up and changed I made my boyfriend take me back down to the emergency room to make sure this much blood was normal. This was a lot heavier than I had imagined.

This time when I got there I was only waiting for about 15 minutes before they called me in. They asked me the same questions they already had in my chart from earlier that day, but I answered them just the same, and they took more blood.

Eventually after what seemed like hours a new male doctor that I had never seen before came in and said that he wanted to do an internal ultrasound to see what was going on and asked for my consent. I didn’t really understand what he meant by “to see what was going on”. We all knew what was happening.

At this point they brought the machine in to begin the exam. I thought I was mortified when I was with my family doctor. This was even worse because the blood wasn't stopping now, or at least that’s what it felt like.

He started the ultrasound and just kept saying things like “ahh”, “hmm”, and “oh”; words that really didn’t help much when I was so scared to begin with. When he concluded the ultrasound he said, “Well it is as expected. You are having a miscarriage. But I am concerned with what *type* of miscarriage you are having. I don’t see the baby anywhere and I can’t get the heartbeat.” He then asked me to wait there for a moment.

I didn’t have much time to think, because he was back almost as quickly as he left. He then said “I am afraid you have what we call an Ectopic Pregnancy, which basically breaks down to mean that the baby is in your Fallopian tubes. I want you to come back tomorrow morning at 8AM for a more advanced ultrasound, so we can rule this out, because if this is the case this baby could cause you to die! If your Fallopian tube bursts we are in a lot of trouble.” As I thought to myself that losing your baby apparently isn’t enough to worry about, the doctor left.

Not only was I losing the baby, but now he had me thinking that I am going to die. Needless to say, I didn’t sleep much that night.

April 13, 2012

We went back to the hospital at 7:30AM the next morning feeling scared to death at the results and just wishing this would be all over and done with. We got there and a couple of minutes after checking in I was called in for the test. The nurse (I'm going to call her a nurse, but I am not sure if she was actually a nurse or a technician) said, "Congrats on the baby. Let's take a look." I guess she didn't read the whole chart either.

She got me all situated and then said that my bladder wasn't full. "Did you drink you liter of water?" I had no idea what she was talking about so I said no. I wasn't told to drink a liter of water before coming in for the ultrasound. That sent her screaming up and down the halls that the emergency doctors aren't telling the patients what to do and that if this is how her day is going to be going she is going home. I remember sitting there on the bed crying because I wasn't really sure what I should been doing or what I did wrong.

So as a result, I couldn't have the ultrasound done and had to go back into the waiting room. I was given a Styrofoam cup and told to drink 16 glasses. My boyfriend and I tried to make the most of it by playing a game to see who could drink the water the fastest. After drinking all the water we were sitting there for an hour still waiting for a nurse to take me back for the ultrasound.

Someone kept coming to take in other people that were there for their own appointments, but they didn't seem to want to take me. Eventually I couldn't handle it anymore. I was ready to burst and so I went exploring until I found someone who told me it was going to be another 15 minutes. I started crying because I couldn't hold my bladder any longer it was starting to hurt. She told me I could pee but I had to stop halfway. I don't know about you, but for me that was nearly impossible. Still, what a relief.

When I was finally called in they told me that since I peed there wasn't enough in my bladder anymore and that I had to drink more water. Back to the waiting room I went.

Eventually after four hours I was able to get then ultrasound done. They then said to check into triage in the emergency room and wait for the results. Another four hours passed before I was finally given the news. The baby was *not* in my Fallopian tubes. It was a normal pregnancy. I was just losing the baby; not my own life as well. I then finally got to go home. Of course my boyfriend and I were sad, but we were also happy that is was a normal miscarriage. We were just happy to go home and let it all play itself out.

Just before we were leaving the nurse came up to us and said that she was sorry for everything we had been through, but she wanted to let us know to expect a little more blood and possibly some blood clots and tissue discharge before it was all over. This was the first time anyone had told me to expect any of that stuff instead of just asking if it was happening. I was grateful for that little bit of information, and we headed home.

April 14, 2012 - Full Blown Out Miscarriage

I woke up periodically throughout the night but I am pretty sure that it was just my nerves. Eventually I couldn't lie there anymore and I got up to watch TV. When I stood up I noticed that the sheet where I had been lying down was covered in blood. I went to the bathroom for my morning pee and I wasn't bleeding anymore, so I got excited thinking it was all over. Unfortunately, I couldn't have been more wrong.

It was around 3PM that afternoon that I started to feel those damn bubbles again, and this time they came on faster than before. About five minutes earlier my boyfriend asked if I was OK and said that he was going to run to the grocery store to get a few things for supper. From the time it took me to get from the living room to the bathroom I had soaked through my pants and it was dripping on the floor.

I noticed my complexion was pale white. Eventually I thought that I was OK enough to get up and call my boyfriend. I didn't want to be alone. I dialed his cell phone and just like in a cheesy horror film it was sitting on the dresser. Just my luck.

I ended up soaking through another pair of pajama pants before I decided that was enough and just ended up sitting on the toilet, letting the blood pour, and I do mean pour, out of me. There were actually times that the water level had risen so much from all the blood that I had to flush the toilet and start off fresh again.

At this point I was sitting there with a laptop on my lap trying to find out how much blood was normal to lose during a miscarriage. It was also when I discovered that there was no information to be found.

We have something here in Nova Scotia called 811. It's a phone number that you can call and talk to a nurse. It allows you to ask questions if you don't want to or aren't sure if you need to go to the doctor or a hospital. When I called the nurse said that there was not enough studies on miscarriages because most women won't come forward to allow them to do proper studies, but that if I am concerned to go to the hospital and get checked out.

The nurse also said that one in every five women will have a miscarriage, but only half will know that they are having one. Most of the women that have miscarriages have them during their normal monthly flow which is just a little heavier.

It may be worth mentioning that the blood clots and tissue discharge is disgusting. The tissue looked like it was plastic being passed. It was long, dark red, and there was a lot of it. I was later told that this was part of the membrane that the baby was in. When the clots were dropping in the toilet they would be so big that they would splash water back up at me.

I found that after a couple hours of sitting on the toilet that I was getting really weak and having trouble keeping my head off the counter. Back down to the hospital we went.

I couldn't make it to the hospital without soaking through my pants again. As if it was not embarrassing enough to go in and tell them that I was having a miscarriage, I also had to have someone follow behind me to clean up the blood dripping down my legs.

They didn't even take the time to check me in. I was immediately brought to the section marked off for people brought in by ambulance. There was no waiting this time, but to add to my embarrassment they brought me a diaper that I had to wear.

By this point I had learned that whenever I get blood taken or have an IV put in that I need to tell them to use a butterfly clip, because my veins are so sensitive and small. After the paramedic explained this to me they were able to insert the IV and draw blood on the first try without any collapsed veins.

This was finally a good trip to the hospital. They gave me my own private room so that other people did not have to be around while I was going through such a traumatic time. I was very grateful for this. Eventually a male doctor came in and introduced himself. He started off saying that he was sorry for what I was going through and that he would see if he could do anything to ease this time for me.

After calling a female nurse into the room with him, he did another internal ultrasound. He then said "I bet you have had enough of all of this. Why don't we hurry this along." He used what looked like large tongs and pulled all the remaining tissue out. He then used these things that looked like large cotton swabs and soaked up all the blood that was still around. He then even had the nurse go and get some hot water and a rag so clean up all the dried blood on my legs before leaving me to relax for a bit.

When he came back he asked if I would mind if he took some more blood to check my iron levels because I had lost so much blood. He also wanted to do one more internal ultrasound to make sure everything looked as well as it should.

It was concluded that he was going to have me called in two days to make an appointment to go over and check that everything had passed properly, though the doctor said he was 98% sure there was nothing left. I was put on iron pills briefly to build my iron levels back up and this time when I left the hospital I didn't bleed again until my next cycle.

One last thing that I wasn't told and that made me go back to my family doctor was that because of this whole ordeal my cycle became all messed up. Instead of it starting on the first of every month, it would begin on the 15th. Almost a year later, I'm now starting on the 2nd of each month and almost back to normal.

Operation in Foreign Countries

Due to the nature of the Internet, it is easier than ever to reach out to an international market. While this organization does not explicitly operate in any foreign nation, country, political state, possession, or territory, hereafter in this attachment referred to as foreign states, it also does not expressly prohibit or ban the inclusion of individuals from outside of the United States.

To clarify, much of our interactions with supporters of the organization will take place online and while we will cater specifically to individuals and organizations within the United States, we also recognize that those from foreign states may too recognize the benefits of particular services we offer.

The online emotional support forums for instance require only that a person have Internet access and register using a valid email address. This is a free service that we provide and there is no screening done to block or otherwise prevent those from foreign states from registering. Conversely, we welcome potential online registrants (members) from all walks of life.

By permitting the registration of members from foreign states we will naturally increase the diversity of our membership base. This diversity can be a wonderful asset in allowing all members the opportunity to hear from individuals who may because of their different upbringing, living environment, culture, etc. have a different perspective which may help them to see a problem, issue, or situation from a new viewpoint. This form of diversity also helps members to develop connections with others with whom they may not have otherwise ever had an opportunity to converse with and/or be able to develop a relationship with. In doing so, we are creating an environment where stereotypes may be dispelled and where racial, religious, and cultural biases can be challenged in a healthy way, allowing for a more positive and peaceful coexistence between members and their neighbors.

We certainly do not have any unrealistic beliefs about the complete elimination of all forms and types of prejudice and discrimination, but also recognize the very real fact that small changes build up to make major differences. It only takes one small act of patience, kindness, or generosity to encourage others to pay it forward, to be a bit more patient and understanding of others in spite of their differences, and to make a real impact in a community.

In doing so, we are allowing without any additional or undue effort the opportunity to extend our reach and impact; helping to support the emotional health and well-being of the general public and encouraging increased patience and understanding between people, including those who might otherwise normally be quickly frustrated and/or inclined to mistreat or even become abusive towards children, seniors, the poor, those with mental health conditions, and/or those with physical ailments and/or disabilities.

The example provided above may pertain to the online forums, but the concept of allowing (without actively seeking out) the participation of individuals and organizations from foreign states also holds true with other activities engaged in by this organization where such a policy requires no additional effort or costs for the organization, but still furthers its exempt purposes which fall within the meaning

of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. This would include, but is not limited to individuals and organizations that may view the educational material made freely available on our website and the brokering of person-to-person services. Please see attachment #7 for a further description of the various activities of this organization.

This does not however include active participation or operation where Encouragemint, Inc. or any of its directors, officers, volunteers, employees, independent contractors, or other agents would be required to maintain an active presence in any foreign state. By way of example, the organization will not seek out or engage in any direct-impact projects which take place outside of the borders of the United States. Attachment #7 provides a description of the direct-impact projects.

Distributions to Other Organizations

Of the five activities described in attachment #7, only the direct-impact projects entail the possibility of financial distributions being made from this organization to another organization. The term financial distribution will be used herein this attachment to distinguish such disbursement of funds from a formal grant or loan; neither of which this organization provides.

Organizations with whom we may partner may receive donations in the form of money, volunteer time, and/or tangible items that can be used to further their own purposes and causes. For the sake of this attachment we will focus on the distribution of funds, though the same overall concepts apply to other forms of donations as well. Please review attachment #32 for an overview of the selection process used to identify an organization with whom Encouragemint, Inc. may choose to partner.

As the nature of our direct-impact projects are to encourage support and make a practical difference, we attempt to make a point of accentuating non-financial donations and contributions in addition to (if not in lieu of) purely financial donations. This emphasis on non-financial contributions is a major factor in how we differentiate our distributions from a more traditional grant or loan.

Firstly, we do not offer or provide loans of any sort to organizations, agencies, individuals, or any other entities. Secondly, we do not offer grants in the traditional sense where an application would be submitted and reviewed, upon which time a review process would determine the recipient of a pool of funds made available for grant purposes. Any funds that we distribute to an organization are collected specifically with that organization in mind, for specifically identified purposes, and without a precise dollar figure determined in advance. Should Encouragemint, Inc. attempt to raise funds on behalf of another organization, the amount presented to that other organization will be dependent upon the amount we are actually able to raise in the determined time frame to which our efforts are centered around that particular organization and its purposes.

A formal application used by an individual, group, or organization desiring to be the subject of a direct-impact project is not encouraged, promoted, or otherwise generally made available. This is intentional and with the purpose of discovering organizations that are not in a position to naturally help themselves, to emphasize the assisting of smaller organizations, and to focus on organizations that would normally go under the radar, that are not aggressively seeking funds, because they would rather devote their time to the causes for which they were formed, as well as other such organizations whose focus is on serving and not on self-promotion.

To this end, we intend to discover organizations with whom to partner via outreach to those being served and through personal referrals. Encouragemint, Inc. will continually search for and maintain a list of organizations that may potentially fit the criteria listed herein this attachment as well as maintain a purpose that is in line with and that furthers our own tax-exempt purposes which fall within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

While a formal application to be the subject of a direct-impact project is not generally made available, Encouragemint, Inc. does provide a referral form that can be filled out by anyone who might like to bring a particular organization to our attention. This referral form can be seen in attachment #38 and is currently available upon request.

Whether an organization is discovered by an officer, director, volunteer, employee, independent contractor, a supporter of Encouragemint, Inc. who has no other tie, connection, or relationship to the organization, or by any other means, all potential recipient organizations will be reviewed in the same manner and using the same non-discriminatory process. This review begins with a cursory review of any published materials that we may have access to such as marketing materials or a website. If at this point a potential partnership with an organization is believed to be worth considering, an interview will be arranged between an officer of Encouragemint, Inc. and an appropriately positioned individual of the other organization. Please see attachment #32 for a further elaboration on this process.

In order for an organization to be seriously considered as one that Encouragemint, Inc. may partner with, they must meet certain criteria. First and foremost the recipient organization must have goals, purposes, and/or causes that they are actively working towards and that are in line with the 501(c)(3) tax-exempt purposes of Encouragemint, Inc. as outlined in the “Attached Business Purpose Statement” in attachment #3.

A major reason for partnering with other organizations in this manner is that we realize that we cannot be everywhere at all times, that we cannot be everything to everyone, and that many inroads have already been made by some wonderful groups and organizations, both formal and informal. A greater and more cost-effective impact can be made by leveraging the efforts of already existent community connections and resources as opposed to attempting to replicate already existent and effective efforts that may simply be able to extend their impact through a collaborative effort, or a brief, but significant surge of support.

There are two additional contingencies that will also be required of any organization that may be considered as a potential recipient of funds raised by Encouragemint, Inc. The first is that should the organization have more than one purpose, that all funds raised must go specifically towards efforts and activities which address and further the purposes that the recipient organization has in common with Encouragemint, Inc. In other words, if an organization has two purposes for which it was conceived, one that is consistent with the tax-exempt purposes of Encouragemint, Inc. and a second which is not, then all support (financial and otherwise) must be directed specifically and exclusively towards the first purpose and not the second.

The second contingency is that recipient organizations may not have a relationship with Encouragemint, Inc., as defined at the top of page 11 of the official Instructions for Form 1023 to the Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code, as revised in June 2006.

Additionally, should a situation arise where a relationship exists or later develops between a key individual at Encouragemint, Inc. and someone at the recipient organization, the provisions of Chapter 9 of the corporate bylaws, seen in attachment #4, must be honored. This includes situations where a

relationship exists or may exist between any director, principal officer, member of a committee with governing board delegated powers, or any other person who is a “disqualified person” within the organization known as Encouragemint, Inc. and as defined in Section 4958(f)(1) of the Internal Revenue Code or the corresponding section of any future federal tax code, and as amplified by Section 53.4958-3 of the IRS Regulations, who has a direct or indirect financial or other material interest and any member of the potential recipient organization, such as, but not exclusive to founders, directors, principal officers, managerial employees, or other individuals with influence upon either one or both of the two organizations.

To date, Encouragemint (the predecessor organization) has entered into an agreement with just one organization. This organization is a 501(c)(3) tax-exempt organization called Pawsibilities Animal Rescue (EIN #27-1271134). Encouragemint and Pawsibilities Animal Rescue have no such relationships as defined and described above in this attachment.

Written contracts with recipient organizations are at present not required. As the organization expands and grows, such contracts describing the roles and responsibilities of each organization may be put into place and required prior to the beginning of active support efforts being made by Encouragemint, Inc. on behalf of the recipient organization.

While written contracts are not presently required, there is a requirement that any and all funds as well as other non-financial donations be used in accordance with the originally agreed upon intentions that further the joint purposes of the two organizations and specifically include the 501(c)(3) tax-exempt purposes of Encouragemint, Inc.

To this end, recipient organizations must account for the use of all donations (financial and otherwise) in writing. This includes the intended general uses of tangible items, such as providing clothing to residents of a domestic violence shelter (as opposed to for instance selling the clothing for full retail value or providing donated clothing to employees and volunteers of the shelter). It also includes documentation of how services which Encouragemint, Inc. may arrange for will positively impact the organization. An example of this might be explaining the proposed benefits of having a group of volunteers brought together and organized by Encouragemint, Inc. freely offering their time to repair a storm damaged building.

Additionally, documentation must also be provided with respect to how financial distributions are used. Organizations are asked to submit original or copies of receipts used to purchase items for which a recipient organization seeks reimbursement. Either Encouragemint, Inc. or a mutually agreed upon escrow company will hold the funds until the recipient agency is ready to use them. Funds will then be released to the recipient organization once Encouragemint, Inc. receives and confirms that the purchase serves to further the joint purposes of the two organizations, including specifically the 501(c)(3) tax-exempt purposes of this organization. Recipient organizations are encouraged to contact Encouragemint, Inc. in advance to clarify and confirm that specific proposed purchases will be considered to qualify for reimbursement.

Encouragemint, Inc. will keep records of all communication between the recipient organization and itself that pertain to financial and non-financial distributions. Such records will include the amount of

money raised on behalf of the recipient organization, any communication originating from the recipient organization requesting clarification about whether or not a particular proposed purchase would qualify for reimbursement or not, any and all receipts for qualified purchases as provided by the recipient organization, as well as documentation of the transfer of funds whether directly to the recipient organization, an escrow company, or a third party such as a retailer from whom relevant goods are being purchased.

Records of services provided by Encouragemint, Inc. volunteers, donations of tangible goods, and other such non-financial distributions will also be documented in a narrative fashion depicting the particular type of distribution, including if applicable, a list of items and/or services provided, and the date and location upon which such a distribution was made.

Periodic and/or final reports for the use of distributed resources are not required at this time. Once funds or tangible items have been set aside for the future use by a recipient organization or services have been promised and the collection period has ended, Encouragemint Inc. will attempt to make arrangements with the recipient organization for the actual distribution or goods and/or services.

At any time prior to the actual distribution of goods and/or services, the recipient organization may contact Encouragemint, Inc. in writing to release those resources for use towards other purposes, should the recipient organization no longer need or desire them. Additionally, if after twelve months have passed and the set aside resources have still not been fully distributed to the recipient organization because they have failed to request or arrange for such distributions, despite the best efforts of Encouragemint, Inc., the organization must provide in writing an explanation for the delay that includes why such resources should continue to be set aside and reserved for their organization. Encouragemint, Inc. reserves the right to take back such undistributed resources if the recipient organization does not submit an adequate explanation or fails to provide any communication at all.

Direct-Impact Projects Referral Form

Direct-Impact Projects Organization Referral Form

Part I: Organization Basics		
Name of Organization You're Referring:		
Street Address:		
City:	State:	Zip:
Phone Number:	Email:	
Website:		

Part II: Organization Contact Person	
Name:	Title:
Phone Number:	Email:
Can we tell this person that you referred us? ☐ Yes ☐ No	

Part III: Organizational Details
What is/are this organization's purpose(s), mission(s), and/or goal(s)?
What makes this organization unique from others doing something similar?

Part III: Organizational Details (cont'd)

What makes you passionate about this organization? (i.e. why are you referring them?)

In what areas may this organization need assistance?

How do you envision Encouragemint, Inc. assisting or supporting this organization?

Is there anything else that we should know about this organization?

Is this organization a federally recognized 501(c)(3) tax-exempt organization?

☐ Yes ☐ No ☐ I Don't Know

Part IV: Referral Source

Your Name:		
Street Address:		
City:	State:	Zip:
Phone Number:	Email:	

May we contact you with any additional questions about your referral of this organization?

☐ Yes ☐ No

Do you have any personal incentive associated with this organization? (i.e. Do you stand to gain financially or in any other way if this organization makes money or receives donations of items and/or volunteer hours?) If yes, please explain.

Part IV: Referral Source (cont'd)

How did you come to know of this organization? (Check all that apply)

☐ I'm a full-time employee	☐ I'm a current volunteer	☐ I'm a director or officer
☐ I'm a part-time employee	☐ I'm a former volunteer	☐ I know a director or officer
☐ I know an employee	☐ I know a volunteer	☐ I've donated to them in the past
☐ I've personally used their services	☐ Other (please specify) _____	

Describe how you came to know about and if you are affiliated with Encouragemint, Inc. in any way.

Part V: Referral Source Certification

I hereby certify that the preceding information I've entered on this form as well as on any supplemental materials that I may submit is true, accurate, correct, and complete to the best of my knowledge. I understand that any false or misleading information or omissions on this form, any supplemental materials, or future communications in any form or manner may disqualify the organization I am referring from consideration in a future Encouragemint, Inc. Direct-Impact Project.

Signature: _____ Date: _____

Please complete this form as completely as you can. If you cannot answer a particular question, you may leave it blank. When you're done, please mail the completed form and any supplemental material about the organization (such as brochures, website printouts, newspaper articles, etc.) that you would like to submit to the following address:

Encouragemint, Inc.
57 South Main Street
Suite 273
Neptune, NJ 07753

Close Connections

This organization does not maintain a current close connection with any other organization. It does however stem from a predecessor organization. The predecessor organization is described in detail in attachments #23 and #24, while the working relationship between the predecessor organization and the current organization, Encouragemint, Inc. is described in attachment #25. Furthermore, the predecessor organization will be formally dissolved upon the completion of the transfer of assets as described in attachment #28.

Hospital or Medical Care

Although this organization seeks to assist and aid those struggling with emotional distress and mental health conditions, it does not purport to treat such distress or conditions in either an inpatient or outpatient context. The organization does not provide medication, does not conduct research activities, does not provide clinical diagnoses, and does not offer direct-care services at any facility or center.

The purpose of this organization with respect to emotional distress and mental health conditions is a supplemental one. We provide educational material that can be used to help individuals make informed decisions such as about what type of therapist they may like to seek out. We provide emotionally supportive online forums that serve to remind individuals that there are other people currently suffering with similar struggles in life, as well as that there are others who have overcome such struggles. These interpersonal connections can be a great resource in guiding and supporting those with emotional distress and/or mental health conditions.

Additionally, the telephonic counseling services offered are also designed to be a supplemental service. While we recognize the importance of having trained and qualified professionals answering the phones and guiding callers, such sessions are not considered sufficiently adequate to act as a substitute for regularly occurring in-person counseling. A properly trained telephonic counselor may be able to answer certain questions that a caller may have and then for instance make recommendations about stress reducing exercises and/or about seeing a local professional for further support. Furthermore, these sessions can provide a lifeline of sorts to those who may not have access to an in-person therapist due to geography, a physical disability that restricts movement, an inability to travel due to a health condition, and/or financial constraints. Again, while this organization's telephonic counseling services will not serve as a replacement or substitute for the quality of care and attention that an in-person therapist can provide, it provides a great resource for those discussed above who at the present time may not be able to obtain in-person counseling as well as for those contemplating counseling who may want to first test the waters.

Itemization of Receipts from Activities Related to Exempt Purposes

Year 1

Activity	Revenue
Telephonic Counseling	$0

Year 2

Activity	Revenue
Telephonic Counseling	$7500

Year 3

Activity	Revenue
Telephonic Counseling	$16000

Contributions and Similar Amounts Paid Out

Year 1

Recipient	Purpose of Payment	Amount
Pawsibilities Animal Rescue	To purchase food and cleaning supplies, for the funding of medical care, and for the buying of healthcare items (such as anti-tick collars) for the animals they care for.	$2000

Year 2

Recipient	Purpose of Payment	Amount
To Be Determined	As discussed in attachment #32, this organization will identify causes to gather around and support. The specific recipient and purpose(s) of payment are as yet undetermined, but will be consistent with the furtherance of our 501(c)(3) tax-exempt purposes and the criteria described in attachment #37.	$4000

Year 3

Recipient	Purpose of Payment	Amount
To Be Determined	As discussed in attachment #32, this organization will identify causes to gather around and support. The specific recipient and purpose(s) of payment are as yet undetermined, but will be consistent with the furtherance of our 501(c)(3) tax-exempt purposes and the criteria described in attachment #37.	$7500

Expenses Not Otherwise Classified

Year 2

Expense	Amount
Merchant Services (to collect online donations)	$480
Website Hosting (secure site)	$660

Year 3

Expense	Amount
Merchant Services (to collect online donations)	$680
Website Hosting (secure site)	$660

Balance Sheet: Other Assets

Asset	Value
Website	$150
Binder and sheet protector pages to hold financial documents and receipts	$13.58
Ownership rights (licenses) to stock photography used to online videos and marketing materials	$68.99
Glass jars used for fundraising campaign	$101.08
Promotional minicards	$24.99
Generic business cards	$21.48
Video designed for online marketing	$5.00
Marketing brochures	$175.84
Personalized business cards	$25.49
Dry erase board and markers	$12.77
Ownership rights (license) to use background music used in fundraising video	$0.99